

**WEST COCALICO TOWNSHIP**

Leading the Pledge of Allegiance; the Chairman, Jacque Smith called the meeting to order at 9:00 a.m.

The following were in attendance:

Supervisors: Jacque Smith, James Stoner (JJ) and Terry Scheetz.

Others Present: Carolyn Hildebrand, Manager; Shelbie Shupp, Administrative Assistant; Thomas Showalter, Roadmaster; Donna Reed, Ephrata Review; Stephanie Smith and Ken Pacananski, Lancaster Farmland Trust, Ray Burns, Norma Enck, Officer Chris Progin, Officer Roger Kreisher, JT and Kasey Appleton, Ralph Vedder, Terry Bergman, Nancy Hamill, Steve Laudenslager, Chief Beaver. West Cocalico Township Solicitor, Larry Maier, arrived 10:00 a.m.

James Stoner motioned to approve the Board of Supervisors minutes from February 17, 2015. Jacque Smith seconded the motion. Motion passed unanimously.

Terry Scheetz motioned to approve the attached list of checks totaling \$183,906.34. James Stoner seconded the motion. Motion passed unanimously.

Terry Scheetz motioned to approve the February, 2015, Treasurer's Report. James Stoner seconded the motion. Motion passed unanimously.

Highlights from Chief Beaver's Police report are listed below:

- On March 10, a resident of the 400 block of Wollups Hill Rd. reported that an individual followed him into his driveway and made threats against him. Apparently this was a result of a traffic incident that occurred previously in Warwick Twp.
- Due to the rapid snow melt on March 10, officers responded to the 100 block of South Line Rd. and Hackman Rd. at the township line for reports of high water.
- On March 11, officers responded to the first block of North Ridge Road for a fight between two women, ages 43 and 44. No arrests were required.
- An airlift jack, valued at \$500, was reported to have been stolen from a garage in the 1800 block of Texter Mountain Road on March 13.

Stephanie Smith of the Lancaster Farmland Trust gave an overview of the two year BMP Assessment project that they have begun in cooperation with West Cocalico Twp. The project will help the Township in complying with the Chesapeake Bay Management Regulations. They held an initial meeting on February 17, 2015, in the Township meeting room with approximately 30 farmers in attendance. They will be working with all the farmers in the Township regarding their manure management and conservation plans.

The meeting recessed to executive session at 10:16 a.m. to discuss with the Solicitor possible litigation in regards to the police charter.

The meeting reconvened at 10:58 a.m.

JJ Stoner motioned to send a letter in response to East Cocalico Twp.'s letter; stating that unless East Cocalico Twp. is willing to have further negotiations, West Cocalico Twp. has no choice but to decline accepting all the liabilities as stated in the Draft Charter. Terry Scheetz seconded the motion. The motion passed unanimously.

Terry Scheetz said when he made a motion at the large Police meeting to explore a regional police force; his intent was to have equal say in management and hoping to cut costs. He said that costs of police are what initiated WCT looking outside for police coverage. He was hopeful that the Police Board would be able to give the municipalities a good idea of costs and streamline management. He stated that unfortunately we won't get to that point unless there are further negotiations.

There will be no representatives from West Cocalico attending future Regional Police Board meetings unless East Cocalico is willing to have further negotiations.

Terry Scheetz motioned to pass Resolution 03052015 to Accept the Easement Agreement for the perpetual right of way and sewer system easement on the premises of 305 Fraelich Road. James Stoner seconded the motion. The motion passed unanimously.

There was discussion regarding a residents request to change the current ordinance governing snow removal for the Village Hollow Development, particularly Pelham Road. The resident was requesting a change in the ordinance which would allow parking on one side of the street. After discussion with the Roadmaster regarding the difficulty of plowing cul-de-sacs, it was decided to not change the ordinance.

Consideration for the Lancaster County Preservation Trust's request for financial support will be discussed at a future meeting.

The Board of Supervisors approved the Lancaster Farmland Trust's use of roads for 2015 Pedal to Preserve bike ride on June 6<sup>th</sup>, 2015.

Carolyn will be setting up a date for the Supervisors to ride along with Tom to review road projects.

Terry Scheetz motioned to appoint Jay Bauder to serve on the West Cocalico Township Authority Board as per the recommendation of the Authority Board. James Stoner seconded the motion. Motion passed unanimously.

There was discussion regarding preparations for selling the 360 W Main St. property. The Supervisors approved Carolyn getting estimates for cleaning, painting and having some minor repairs done. As well as getting an appraisal for the property. She said she was given an estimate of the worth from a Hauenstein agent of \$125,000 to \$140,000.

The Board of Supervisors reviewed the Elmer Kauffman Storm Water Plan and took the following actions as per the Rettew Associates letter dated February 19 and revised March 9, 2015:

1. Terry Scheetz motioned to approve the following Modification Requests:
  - a. Section 403.1 - Profile Scale
  - b. Section 610.4.F – Minimum Pipe Diameter
  - d. Section 610.7.B, 610.8.B.6 – Design Standards for Groundwater Recharge
2. Give conditional approval of Modification Request for Section 610.5.D.1 – Basin Fencing; based upon the applicant providing the Township with a signed hold harmless clause. James Stoner seconded the motion. Motion passed unanimously.
3. Terry Scheetz motioned to approve the Storm Water Management plan provided Items 1 – 24 are completed. James Stoner seconded the motion. Motion passed unanimously. The Nutrient Management Plan must be in place before the building permit can be issued.

The Board of Supervisors reviewed the Ervin Reiff (505 Mountain Road) Revised Final Plan and took the following actions as per the Rettew Associates letter dated March 2, 2015:

1. James Stoner motioned to approve the Revised Final plan with the following conditions be addressed:
  - a. Zoning: items 1 & 2
  - b. Subdivision and Land Development: items 1 through 11, with the exception of items 5 & 7 which do not have to be completed as per the Planning Commission's recommendation, and Item 8 be amended to include that a Request for Planning Waiver & Non-Building Declaration be filed along with an inspection of the existing system on Mr. Barnett's property by Berks Enviro Tech, Inc. as per the letter from Berks Enviro Tech, Inc. dated 2/23/15.

Terry Scheetz seconded the motion. The motion passed unanimously.

Terry Scheetz motioned to approve the Schoeneck Fire Police assisting with Adamstown Community Days event on Sunday, May 24, 2015. James Stoner seconded the motion. The motion passed unanimously.

James Stoner motioned to approve the preparation of the bid for installing drain tile in the Schoeneck Park ball field. Terry Scheetz seconded the motion. The motion passed unanimously.

Tom Showalter gave the Roadmaster's report as follows:

- To date have ordered 1000 tons of salt. There is still 100 tons in the salt shed, as well as, 200 tons mixed. It should not be necessary to order more salt unless it is decided to fill the shed for next winter using the current contract.
- There will be a pre-construction meeting today for the Forest Rd. culvert replacement.
- There has been minor flooding issues because of melting snow.
- There are two sink holes on Short Rd., one of them was repaired previously. The Township Engineer recommends that the sink holes be repaired sooner than later. The road will probably have to be excavated from the center line to the shoulder. Larry Maier has already done right of way easements.
- Street sweeping will be done during the middle to end of April.

Carolyn Hildebrand gave the Manager's Report as follows:

1. Attended the following meetings:
  - a. Zoning Hearing Board, February 19, 2015 at 7:00 p.m.
  - b. Park Board – February 25, 2015 at 7:00 p.m.
  - c. Regional Police Board– February 26, 2015 at 7:00 p.m.
  - d. Planning Commission- March 9, 2015 at 7:00 p.m.
  - e. Authority Board – March 10, 2015 at 7:00 p.m.
2. The Lancaster Farmland Trust presented their kick off meeting for the farmers on February 17, 2015. There were about 30 farmers in attendance.
3. Attended an MS4 permit training session on February 18<sup>th</sup>, 2015. Information was provided on the basics of MS4 compliance and the areas they felt the municipalities were having difficulty with were discussed.
4. Met with Doug Mackley, Mark Hiester, both from East Cocalico Twp., and JJ Stoner to discuss the Regional police agreement on February 19<sup>th</sup>.
5. Met with Jim Caldwell, Rettew Assoc., Rob Gabriel and representatives from Epcot Crenshaw on February 19<sup>th</sup> to discuss the storm water plan for the manure digester. Also discussed was Phase 3, for which they are beginning the design phase.
6. Attended the Manager's meeting on February 25, 2015.
7. The Cincinnati Insurance auditor was here to audit the Workman's Compensation Insurance on March 16<sup>th</sup>, 2015.

8. Met with Christian Heckman, Susquehanna Bank on March 11, 2015, to discuss upcoming changes with the merger of Susquehanna with BB& T bank.
9. Attended the Municipal Officials Breakfast hosted by Senator Ryan P. Aument on March 12, 2015.
10. Met with Kevin from Hauenstein Realty on March 13, 2015, at the 360 W Main St property to discuss sale of the property.
11. Met with Tom and prepared the Seal Coat bid package. Denver and Adamstown Borough's will be partnering with WCT on this bid, allowing the advertising cost to be shared and hopefully get more competitive pricing.

On a motion by James Stoner and seconded by Terry Scheetz, the meeting was adjourned at 11:36 a.m.

Respectfully submitted,

James Stoner  
Secretary