

WEST COCALICO TOWNSHIP

The Chairman called the meeting to order at 7:00 p.m. with the following in attendance:

Supervisors: James Stoner, Leon Eby and Jeff Sauder.

Others present: Carolyn Hildebrand, Manager; Steve Strunk, Manager Associate; Tom Showalter, Roadmaster; Mike Eberly, Assistant Roadmaster; Brenden Curry, LNP Reporter; Nate Zimmerman, Corinne Brumbach, Dan Martin, and Scott Allen.

Public Comment – Scott Allen representing the Park Board requested consideration to include the pickle ball courts in the 2026 Budget.

Leon Eby motioned to approve the minutes from the meeting on August 19, 2025. Jeff Sauder seconded the motion. The motion passed unanimously.

Leon Eby motioned to approve the attached list of checks totaling \$74,030.70. Jeff Sauder seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to pay Kinsley Construction LLC \$300,557.80 for the Hackman Road culvert replacement. Leon Eby seconded the motion. The motion passed unanimously. The Board of Supervisors advised to hold the retainage of \$33,395.35.

Carolyn Hildebrand presented the Manager's report as follows:

1. I attended the Park Board meeting on August 27, 2025.
2. I have been working on the 2026 budget.
3. Yvonne Sallade and I attended the PSATS Code Enforcement Academy on August 27, 2025.
4. I met with Duane Truax, the SEO from Rettew, to discuss moving forward with two primary SEO officers on August 26, 2025.
5. I sent out three letters to residents regarding placement of their basketball hoops.
6. I spoke to the president of CBO about using the pavilion at Schoeneck Park as a snack bar when they have games when the pavilion is not already rented.
7. I have had some correspondence with an individual who did not grade his driveway properly when he built the house to try to get this issue corrected. It has been an on-going issue for quite some time.
8. We were notified that Peartown Road at Blue Lake will be closed starting on September 15, 2025.

Tom Showalter presented the Roadmaster's report as follows:

1. Hackman Road opened 8/28/25.
2. Replaced a pipe on N. Blainsport Rd.
3. Met with Larry Prescott concerning changes to the building design.
4. Performed paving repair on Hertzog Valley Road.

5. Twin Pine performed on-site warranty/recall repairs.
6. Regraded the pickle ball site.
7. The baseball field at Chapel Gate repair has been completed. It needed Diamond Tex.
8. Attended a pre-construction meeting Penny's Hill.
9. Line painting started on 9/4/25.
10. Will be performing paving repairs in Chapel Gate next week. Four manholes and pipe trenches have settled.
11. The bucket truck will be delivered on 9/10/25.

The Board of Supervisors instructed to post a two week final notice at 22 W Main St. to remove the junk outside the residence. After two weeks, remaining junk will be removed by the Township.

Leon Eby motioned to approve Memorandum of Understanding with the Lancaster County Planning Department regarding review of Subdivision and Land Development Plans. Jeff Sauder seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to adjourn the meeting at 7:29 p.m. James Stoner seconded the motion. The motion passed unanimously.

Respectfully submitted,

Jeff Sauder
Secretary