

January 5, 2026
Township Meeting Room

WEST COCALICO TOWNSHIP

The organizational meeting began at 7:01 p.m. with the following in attendance:

Supervisors: James Stoner, Leon Eby and Jeff Sauder.

Others present: Carolyn Hildebrand, Manager; Steve Strunk, Manager Associate; Tom Showalter, Roadmaster; Mike Eberly, Assistant Roadmaster; Tim Hornberger; and Rodger Sweigart

Public Comment:

Tim Hornberger commented that it would be nice to have a cardboard recycling and woody waste location within the Township. The Board of Supervisors will consider this in future planning. Tim Hornberger also noted the lack of Police presences in the Schoeneck area and if the Police are present they are not enforcing traffic rules and regulations.

Jeff Sauder motioned to appoint Leon Eby as temporary Chairman. J.J. Stoner seconded the motion. The motion passed unanimously.

J.J. Stoner motioned to appoint Jeff Sauder as temporary Secretary. Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned to appoint everyone to the same positions as held in 2025.

Chairman – J.J. Stoner

Vice Chairman – Leon Eby

Secretary – Jeff Sauder

Treasurer – Leon Eby

Jeff Sauder seconded the motion. J.J. Stoner opposed the motion, the motion passed.

Leon Eby motioned to establish the Supervisor's Bond for \$500,000.00/each. J.J. Stoner seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to appoint the following:

Morgan, Hallgren, Crosswell and Kane (Josele Cleary as lead) as solicitor.

Kluxen, Newcomer, Dreisbach (Melvin Newcomer as lead) as Zoning Hearing Board solicitor.

Rettew Associates (Jim Caldwell as lead) as Township Engineer.

NCS Inc (Matt Rothermal as lead) as Primary Sewage Enforcement Officer and Rettew (Duane Truax as lead).

Commonwealth Code Inspection Service (Yvonne Sallade as lead) as Zoning Officer.

Carolyn Hildebrand as Vector Officer.

Yvonne Sallade and Carolyn Hildebrand as Stormwater Enforcement officers.

Associated Building Inspections, Inc, Commonwealth Code Inspection Service, Inc., and Technicon Enterprises Inc., II as Building Code Officials.

Dennis Schmeck- Emergency Management Coordinator.

Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned to reaffirm the Schoeneck Fire Police:

Gerald Weinhold – Captain

John Shirk Jr.

Luke Weinhold
Rodger Sweigart
Glenn Hursch

Rachel Rivera
Robert Hilton

J.J. Stoner seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to reaffirm the Reinholds Fire Police:

Dwight Walters – Captain
Dwayne Shank – Lieutenant
Curtis R. Enck, Jr.
Jeremiah Rutt

Shawn Crills
Gerald Weinhold
Richard Sweigart

Leon Eby seconded the motion. The motion passed unanimously.

J.J. Stoner motioned to re-appoint Jim Moyer for a five year term to expire 12/31/2030 to the Authority Board. Leon Eby seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to re-appoint Cory McQuate for a five year term to expire 12/31/2030 to the Zoning Hearing Board. Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned to re-appoint Michael Eberly for four year term to expire 12/31/2029 to the Planning Commission. Jeff Sauder seconded the motion. The motion passed unanimously.

Leon Eby motioned to re-appoint Dan Grube for a five year term to expire 12/31/2030 to the Park Board. Jeff Sauder seconded the motion. The motion passed unanimously.

J.J. Stoner motioned to re-appoint Michael Gehlert as the Vacancy Chair. Jeff Sauder seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to re-appoint Amy Good as UCC Appeal Board member. Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned to re-appoint Ephrata National Bank as the depository for Township funds. J.J. Stoner seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to reimburse the Planning Commission, Park Board and Zoning Hearing Board members for expenses in the amount of \$45.00 per meeting attended. Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned to approve certification of delegates attending the State convention and appoint Carolyn Hildebrand as voting delegate. Jeff Sauder seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve the attached list of employee benefits, holidays and policies for the year 2026. Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned to approve the attached fee schedule for zoning permits for the year 2026. J.J. Stoner seconded the motion. The motion passed unanimously.

J.J. Stoner motioned to approve attached fee schedule for building inspections for the year 2026. Jeff Sauder seconded the motion. The motion passed unanimously.

Jeff Sauder motioned retain the Driveway Permit Fee of \$65.00 and Highway Occupancy Permit Fee of \$125.00. Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned to retain the \$650.00 application fee to go before the Zoning Hearing Board and UCC Appeal Board. Jeff Sauder seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve the mileage rate to the 2025 IRS mileage rate of 72.5 cents per mile. Leon Eby seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve the minutes from the meeting on December 16, 2025. Leon Eby seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve the attached list of checks totaling \$207,303.24. Leon Eby seconded the motion. The motion passed unanimously.

Carolyn Hildebrand presented the Manager's report as follows:

1. We have been preparing for year end in the office.
2. I submitted the tax information to Lancaster County.
3. I submitted the 2026 Tax Information Form to DCED.
4. I have been working with Josele on issues due to work Blue Ridge is doing in the community.
5. I have been working with Marty Gerhart, Harding Yost, on the Township insurance renewals.
6. A formal complaint was received about a farm on Wollups Hill Road. I have been working with Weaver Environmental Consulting to resolve this issue.
7. I have been working with Mark Homan, HRG engineering on the 537 plan update.
8. The building permit for Stevens Feed Mill was issued.

Tom Showalter presented the Roadmaster's report as follows:

1. All the radios were upgraded.
2. 10 loads of salt were delivered, need two more loads to fill the capacity.
3. Antiskid was delivered.
4. The dump truck, loader, and backhoe were serviced.
5. On the 19th the crew was out for trees down.
6. Assisted the Police with road closures related to down trees on 897 and Hertzog Valley Road.
7. Performed shop clean up.
8. Took down trees at the salt shed.
9. The Road Crew was out on the 23rd, 26th, 27th, 28th, and the 1st. for snow/ice removal. There was approximately 96 hours worked for snow removal.

J.J. Stoner motioned to approve the advertising of the road chip and seal bid for 2026. Leon Eby seconded the motion. The motion passed unanimously.

Carolyn Hildebrand provided an update concerning advertising in newspapers. The Township will continue to use LNP.

Jeff Sauder motioned to approve the cyber insurance quote for \$2,154.50. Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned to pass Resolution for Plan Revision for New Land Development. Jeff Sauder seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to adjourn the meeting at 8:07 p.m. J.J. Stoner seconded the motion. The motion passed unanimously.

Respectfully submitted,

Jeff Sauder
Secretary