

WEST COCALICO TOWNSHIP

The organizational meeting began at 7:02 p.m. with the following in attendance:

Supervisors: James Stoner and Jeff Sauder.

Others present: Carolyn Hildebrand, Manager; Steve Strunk, Manager Associate; Tom Showalter, Roadmaster and Mike Eberly, Assistant Roadmaster; Megan Gockley, LNP Reporter; and Officer McKim of Ephrata Borough Police

Public Comment – none

Jeff Sauder motioned to approve the minutes from the meeting on January 6, 2025. J.J. Stoner seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve the attached list of checks totaling \$154,651.44. J.J. Stoner seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve Clair and Michelle Zimmerman Management Agreement and Declaration of Easement. J.J. Stoner seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve Clair and Michelle Zimmerman Agreement Providing for Grant Riparian Buffer Conversation Easement. J.J. Stoner seconded the motion. The motion passed unanimously.

Carolyn Hildebrand presented the Manager's report as follows:

1. The elected auditors met on January 7th.
2. Steve Strunk started on January 6th.
3. The Township and Authority auditors were here January 13, 15, 16 and 17th.
4. I submitted the following annual reports:
 - A. 2021 Elected and Municipal Officials
 - B. Form AG-385
 - C. MS-965 Actual Use of State Funds
 - D. Statement of Financial Condition
5. Reminders were posted on Facebook and the website regarding the Township snow removal policy prior to the winter storm.
6. Kimberly, Steve and I have continued with training on how to use Munibilling.
7. 4th Quarter bills were printed for the Authority.
8. Jason Smith reviewed our wifi needs here at the office to assist us in planning where to run the wires for the office.
9. The plotter was delivered.

10. Tom, Mike and I reviewed a draft drawing for the storage room changes.
11. I attended a presentation for the Authority regarding some new meters which should assist with leak detection. The Authority will be applying for a grant to cover 80% of the cost of the new meters.
12. The first payroll was completed successfully using Quickbooks.

Officer Christopher McKim presented the Police Chief's report:

1. Reviewed the traffic violations.
2. The Police performed select enforcements to be seen.
3. The Police performed foot patrols in the Schoeneck Park.

Tom Showalter presented the Roadmaster's report as follows:

1. The crew has been doing some boom mowing.
2. The crew has been out plowing and salting 10 times this year.
3. Three stop signs have been knocked down this year. (snow related)
4. They have run conduit and wires for file room project and internet upgrade.
5. Tom reviewed the drawings for the file room, everything appears to be acceptable.
6. A walk through is scheduled with Jim Caldwell for the Resh Road paving and bridge fix projects. The bridge may be able to be repaired by the road crew.
7. The new truck is progressing and is in the paint shop.
8. 144 tons of salt have been used this year. 200 tons of salt are on order.

Jeff Sauder motioned to approve enforcement action at 285 Galen Hall Road due to property conditions. J.J. Stoner seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve Public Official Liability Insurance renewal. J.J. Stoner seconded the motion. The motion passed unanimously.

J.J. Stoner motioned to purchase a new laptop for Mike Eberly. Jeff Sauder seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve the quote to upgrade Wifi at Township building (\$1,620.55). J.J. Stoner seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve Hunter Zimmerman Stormwater plan modification request to Section 23-506.1.A.2.c- loading ratios. J.J. Stoner seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve Hunter Zimmerman Stormwater Plan with the following conditions

1. Stormwater management items 1-8, 10-12

J.J. Stoner seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve Scattered Acres Stormwater Management Plan with the following conditions:

1. Stormwater management items 1-11

J.J. Stoner seconded the motion. The motion passed unanimously.

J.J. Stoner motioned to adjourn the meeting at 7:33 p.m. Jeff Sauder seconded the motion. The motion passed unanimously.

Respectfully submitted,

Jeff Sauder
Secretary