

January 20, 2025
Township Meeting Room

WEST COCALICO TOWNSHIP

The organizational meeting began at 6:58 p.m. with the following in attendance:

Supervisors: Leon Eby and Jeff Sauder.

Others present: Carolyn Hildebrand, Manager; Steve Strunk, Manager Associate; Tom Showalter, Roadmaster; Mike Eberly, Assistant Roadmaster; Tim Hornberger; Terry Eberly; Nate Zimmerman; Daniel Martin; Adam Long; Officer Thorpe, Ephrata Police Department; and Rodger Sweigart

Public Comment:

Tim Hornberger commented about the lack Police presences in the Schoeneck. Officer Thorpe provided a response and explanation concerning Police presence.

Jeff Sauder motioned to approve the minutes from the meeting on January 5, 2026. Leon Eby seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve the attached list of checks totaling \$118,712.69. Leon Eby seconded the motion. The motion passed unanimously.

Officer Thorpe presented the Police Report.

Carolyn Hildebrand presented the Manager's report as follows:

1. The Township elected auditors met and reviewed the 2024 audit.
2. I have been working with Josele Cleary on the issues with Blue Ridge.
3. JJ and I met with Josele Cleary to discuss several issues.
4. Jim Caldwell and Adam Johnson, Rettew, met with Yvonne Sallade, Commonwealth Code, Tom Showalter, Mike Eberly and I to discuss various issues.
5. Josele Cleary, Yvonne Sallade and I have been working to get a Greenville Road property back into compliance.
6. A workman's compensation claim was submitted for a Schoeneck Fireman.
7. Tom Showalter, Mike Eberly and I have been working on the paving and seal coat bids.
8. I started the renewal process for the Township SAM registration.
9. I submitted the 2026 Municipality Report of Elected and Appointed Officials.
10. I submitted the 2025 Survey of Financial Condition.

Tom Showalter presented the Roadmaster's report as follows:

1. Installed and replaced hall lights at the Township Office Building.
2. Working on the Forest Road overlay bids.
3. Working on the chip seal bid.
4. Performed boom mowing, still have a lot to do.
5. Worked on a head wall on Forest Road.
6. Performed the yearly check on signs. 10 to 15 signs need replaced.
7. On the 12th there was a tree down at 3:00 AM that needed removed.
8. Replaced an expansion tank on a dump truck.
9. Replaced a hydraulic tank on a dump truck.

10. The crew was out on snow removal on the 17th, 18th, and 20th.
11. There are 9 loads of salt ordered, it should be in by the end of the week.

Leon Eby motioned to approve Daniel and Lori Martin 1615 W Route 897 Subdivision Plan with the following:

1. Modifications:
 - a. Section 22-403.1.1.A – Plan Scale
 - b. Section 22-408.4 – Wetlands Study
 - c. Sections 22-403.4.D.13, 22-403.D.13, 22-408.2.D.1.c.2 – Percolation Test Holes, Deep Probe Holes and Easements for On-Lot Sewage Replacement Locations
 - d. Section 22-602.5A.1, 22-602.5.B – Improvements to Existing Streets
2. Conditions:
 - a. Zoning Items 1-2
 - b. Subdivision and Land Development Items 1-4, 6-7

Jeff Sauder seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to adopt Resolution 01202026 Hazard Mitigation Plan Municipal Adoption. Leon Eby seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to adjourn the meeting at 7:25 p.m. Leon Eby seconded the motion. The motion passed unanimously.

Respectfully submitted,

Jeff Sauder
Secretary