

January 9, 2024  
Township Meeting Room

The Chairperson, Scott Allen, leading the Pledge of Allegiance to the Flag, called the regular meeting of the West Cocalico Township Authority to order at 7:00 P.M. The following were in attendance:

Authority: Scott Allen, Larry Gensemer, Arlan Hoover, and Byron Hurst

Others Present: Carolyn Hildebrand-Manager, Tammy Emerich-Administrative Assistant, Kent Reich-Water Operator, Nick Reich-Asst. Water Operator, Steve MorraPerformance Construction Company, Dan Becker-Becker Engineering

The first order of business was the Election of Officers for the year 2024:

Byron Hurst motioned to retain the same officers for 2024, with the exception of the appointment of Arlan Hoover as Secretary. Larry Gensemer seconded the motion. Motion carried.

The officers for 2024 are as follows:

Chairperson:	Scott Allen
Vice-Chairperson:	Byron Hurst
Secretary:	Arlan Hoover
Treasurer:	Larry Gensemer
Assistant Treasurer:	Jim Moyer

Larry Gensemer motioned to appoint the following Professionals for 2024. Byron Hurst seconded the motion. Motion carried.

Solicitor:	Morgan, Hallgren, Crosswell & Kane
Engineering Firm:	Entech Engineering & Becker Engineering
Accounting Firm:	RKL LLP

Byron Hurst motioned to approve the minutes from the meeting held on December 12, 2023. Scott Allen seconded the motion. Motion carried.

Byron Hurst motioned to approve the attached list of checks from the Sewer Fund totaling \$472,665.84 for the period ending 12/31/23 and the attached list totaling \$136,808.83 for the period ending 1/9/24. Larry Gensemer seconded the motion. Motion carried.

Larry Gensemer motioned to approve Performance Construction Change Order #11, as previously recommended by Entech Engineering, in the amount of \$21,068.00. Byron Hurst seconded the motion. Motion carried.

Byron Hurst motioned to approve Pagoda Electrical Change Order #4, as previously recommended by Entech Engineering, in the amount of \$53,493.95. Larry Gensemer seconded the motion. Motion carried.

Larry Gensemer motioned to authorize Carolyn Hildebrand to advertise for bids for sludge removal. Arlan Hoover seconded the motion. Motion carried.

Byron Hurst motioned to authorize Payment Application #22 to Performance Construction Company in the amount of \$23,318.00. Larry Gensemer seconded the motion. Motion carried.

Larry Gensemer motioned to include the following sentence in both the Water and Sewer Rules & Regulations: "All sewer system and water system extensions shall extend to the limits of the subject property being developed." Byron Hurst seconded the motion. Motion carried.

The Clean Water Inc. report for the month of November indicated the average daily flow was 81,800 gallons per day.

Dan Becker presented the Engineer's Report for Sewer.

Kent Reich reported that sewer inspections were completed for 4 properties that connected to the new WWTP.

Byron Hurst motioned to reimburse the sewer tapping fee in the amount of \$10,250.00 that was paid by WCT to connect to the new WWTP. Larry Gensemer seconded the motion. Motion carried.

Larry Gensemer motioned to approve the attached list of checks from the Water Fund totaling \$14,634.28 for the period ending 12/31/23 and the attached list totaling \$11,465.22 for the period ending 1/9/24. Arlan Hoover seconded the motion. Motion carried.

Kent Reich presented an updated rate sheet for Greencoast Site Prep for water repair services. Rate sheets were also presented from Strunk Excavating & Landscaping for small water repair services and Construction Masters Services for flagging services.

Byron Hurst motioned to approve the use of all three contractors as needed for water repair services. Arlan Hoover seconded the motion. Motion carried.

Kent Reich presented the Water System report for December 2023. Kent also reported that \$538.00 was saved in the cost of fuel over a 6-month period. Kent will get prices for truck lights for the next meeting.

Kent Reich reported that the Headworks Building gate motor is disengaged and there is still a lock and chain on the gate. Byron Hurst motioned to authorize Kent to purchase eight remotes for the gate, not to exceed \$200.00. Arlan Hoover seconded the motion. Motion carried.

Larry Gensemer motioned to approve the Freedom Systems Corp. quote for the CityShare upgrade in the amount of \$990.00. Arlan Hoover seconded the motion. Motion carried.

Scott Allen motioned to approve a 3.5% raise for Kent Reich, Nick Reich, and Tammy Emerich. Byron Hurst seconded the motion. Motion carried.

Byron Hurst motioned to hold payment for Entech Engineering Invoices #88340 and #88338 until further notice. Larry Gensemer seconded the motion. Motion carried.

There being no further business, Byron Hurst motioned to adjourn the meeting at 8:34 P.M. Larry Gensemer seconded the motion. Motion carried.

Respectfully submitted,

Arlan Hoover, Secretary