

November 12, 2024
Township Meeting Room

The Chairperson, Scott Allen, leading the Pledge of Allegiance to the Flag, called the regular meeting of the West Cocalico Township Authority to order at 7:00 P.M. The following were in attendance:

Authority: Scott Allen, Byron Hurst, and Larry Gensemer

Others Present: Carolyn Hildebrand-Manager, Tammy Emerich-Administrative Assistant, Kent Reich-Water Operator, Nick Reich-Asst. Water Operator, Dan Becker-Becker Engineering, Dave Gingrich-Reinholds

Byron Hurst motioned to approve the minutes from the meeting held on October 8, 2024. Scott Allen seconded the motion. Motion carried.

Scott Allen motioned to approve the attached list of checks from the Sewer Fund totaling \$476,140.95, with the exception of the check to Entech Engineering in the amount of \$14,953.47. Byron Hurst seconded the motion. Motion carried.

The sewer line at 100 E. Main St. was unclogged and televised by Zimmerman Plumbing and Electric. The clog was caused by the resident putting excessive grease down the drain. Since the clog was on the customer side of the line, the resident is responsible for the bill and will be making bi-weekly payments to pay off the bill.

Entech has recommended final payment to Performance Construction. However, the final reconciliatory change order was not provided for approval/execution by the Authority. Based on the Engineer's recommendation, Byron Hurst motioned to table the Final Change Order and Final Payment Application for Performance Construction. Larry Gensemer seconded the motion. Motion carried.

Larry Gensemer motioned to approve the reimbursement calculation for James Ulrich of \$389/EDU, pending the Solicitor's preparation of a Reimbursement Agreement for the Authority. Byron Hurst seconded the motion. Motion carried.

Scott Allen motioned to approve the following documents that were submitted by Performance:

- Performance Construction Contractor Warranty
- Contractor's Certification of Completion
- Final Waiver and Release of Claims

Larry Gensemer seconded the motion. Motion carried.

Scott Allen motioned to approve/execute the Notice of Termination for Chapter 102 Permits. Byron Hurst seconded the motion. Motion carried.

Byron Hurst motioned to approve Pact One's Application for Payment No. 8 in the amount of \$141,445.50. Larry Gensemer seconded the motion. Motion carried.

The Clean Water Inc. report for the month of September indicated the average daily flow was 86,400 gallons per day.

Middlecreek Mennonite Center

All construction work has been completed. The grinder pump startup report, flow meter calibration and record drawings remain outstanding. The developer's consultant provided correspondence dated October 16, 2024 approving the field changes made by the contractor.

Joy Christian Fellowship

Becker received a sanitary sewer design submission and issued a review letter dated October 24, 2024. The developer's consultant emailed a few questions regarding the review comments and Becker responded via email on October 29, 2024.

1940 Texter Mountain Rd Sewer Connection

The sanitary sewer facility extension has been installed and tested. Temporary PennDOT paving at the location of the connection to the Authority's existing facilities is complete and final paving will be completed in Spring 2025. Authority staff will coordinate installation, testing and construction observation for the grinder pump facility installations. Since it became apparent that the existing facilities are located outside of the existing public right-of-way and on the property of 830 W. Route 897, Becker will complete field survey and prepare the legal description/exhibit for inclusion in the necessary sanitary sewer easement agreement.

Collection I/I

WG Malden completed the flow metering for the originally specified 2-month period. Due to the lack of precipitation, Becker recommends that the Authority continue the flow monitoring for an additional month or two.

WWTF Garage

Becker prepared the preliminary design drawings and met with Authority staff on October 11, 2024 to review the design. Becker will continue to work on finalizing the design drawings/specifications and provide a bidding/construction to the Authority prior to the December 2024 Authority meeting.

Act 537 Planning

Becker updated the sewer service area based upon input from the Township. Becker will coordinate modification of the service area with PADEP.

Larry Gensemer motioned to approve the attached list of checks from the Water Fund totaling \$38,007.04. Byron Hurst seconded the motion. Motion carried.

Kent Reich presented the Water System report for October 2024.

Well SRBC Permitting

Becker attended a pre-application meeting with Authority staff and SRBC on October 29, 2024. SRBC offers a consumptive water use grant to assist Authorities with mitigating “unaccounted for water”. Becker will assist the Authority with the grant application.

Potential Well Sites

Becker is in the process of evaluating potential well sites on existing Authority properties as well as the current Township property adjacent to the WWTF site. Becker will coordinate a meeting with Authority staff to discuss our preliminary findings.

Larry Gensemer motioned to enter into the Cocalico School District Fuel Sharing Agreement for a 12-month period beginning on July 1, 2025 and ending on June 30, 2026 with a commitment of 1,000 gallons of unleaded gasoline and 200 gallons of diesel fuel. Byron Hurst seconded the motion. Motion carried.

Scott Allen motioned to approve the purchase of a gas meter and harness at a cost not to exceed \$500.00. Byron Hurst seconded the motion. Motion carried.

Carolyn Hildebrand said there have been several instances where a water/sewer customer requested to have the water shut off for an extended period of time and questioned whether they are required to pay the quarterly fee for water/sewer service while the water is off. The Board said that the Authority’s original policy should be followed which is to pay the quarterly fee while the water is shut off since the service is still being provided.

Larry Gensemer motioned to authorize William Koch & Associates to perform the 2024 Audit. Byron Hurst seconded the motion. Motion carried.

Byron Hurst motioned to recommend to the Board of Supervisors that Dave Gingrich be appointed to a five-year term on the Authority Board starting January 2025. Scott Allen seconded the motion. Motion carried.

There being no further business, Larry Gensemer motioned to adjourn the meeting at 8:47 P.M. Byron Hurst seconded the motion. Motion carried.

Respectfully submitted,

Tammy Emerich, Admin. Assistant