

WEST COCALICO TOWNSHIP

The Chairman, James (J.J.) Stoner called the meeting to order at 7:00 p.m.

Supervisors: James Stoner, Leon Eby and Jeff Sauder.

Others present: Carolyn Hildebrand, Manager; Joielyn Current, Administrative Assistant; Tom Showalter, Roadmaster and Mike Eberly, Assistant Roadmaster and Rodger Sweigart, Stevens

Public Comment – none

Jeff Sauder motioned to approve the Consent Agenda.

- A. Minutes – February 21, 2023
- B. Payment of Bills in the amount of \$25,132.33
- C. Motion to approve Middle Creek escrow reduction of \$213,051.00 leaving a balance of \$50,126.00

Leon Eby seconded the motion. The motion passed unanimously.

Police Chief – There were at total of 135 incidents in the township for the month of February.

Carolyn Hildebrand presented the Manager's report as follows:

1. I attended the following meetings:
 - a. WERT extension meeting – February 24, 2023
 - b. WWTP progress meeting – January 27, 2023
 - c. LCCTB Executive Board meeting – February 2, 2023
2. I attended the PMMA conference on February 27th and 28th.
3. Street Light bills were mailed out.

OLDS Pumping Issue – Carolyn will check with other municipalities regarding their procedures on overdue septic pumping. Will discuss further at next meeting.

Carolyn Hildebrand presented the Treasurer's report as follows:

1. Balance Sheets were given to Supervisors for their review. Accounts look good at this point in the year.

Tom Showalter presented the Roadmaster's report as follows:

1. Work was done on disc golf course at Schoeneck Park.
2. Work was done on Tannery Road culvert.
3. The 2020 pickup is at New Holland Ford for transmission problems.
4. I have done sewer plant observations and attending meetings.
5. On March 7th, I am meeting with S. Heidelberg Township regarding the paving on Sportsman Road.

Jeff Sauder motioned to approve the road sign bid to U.S. Municipal in the amount of \$5,929.73.

Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned that the Board reject the bid filed by Brubacher Excavating, Inc. as noncompliant as the result of including a sheet with additional contract terms with its bid and, having rejected such noncompliant bid, award the contract for Schoeneck Park Paving to the lowest compliant, responsible and responsible bidder, Construction Masters Services, LLC, in the amount of \$59,347, conditioned upon submission of the materials required, including but not limited to bonds, and I also move to authorize the appropriate officers of the Township to execute the agreement upon receipt of such items. Jeff Sauder seconded the motion. The motion passed unanimously

Property Maintenance Code – discussion was held. Tabled until next meeting.

Zoning Amendment Changes - tabled

Jeff Sauder motioned to adjourn the meeting at 8:13 p.m. Leon Eby seconded the motion. The motion passed unanimously.

Respectfully submitted,

Jeff Sauder
Secretary