

WEST COCALICO TOWNSHIP

The organizational meeting began at 7:02 p.m. with the following in attendance:

Supervisors: James Stoner, Leon Eby and Jeff Sauder.

Others present: Carolyn Hildebrand, Manager; Joielyn Current, Administrative Assistant; Tom Showalter, Roadmaster and Mike Eberly, Assistant Roadmaster

Jeff Sauder motioned to appoint Leon Eby as temporary Chairman. J.J. Stoner seconded the motion. The motion passed unanimously.

J.J. Stoner motioned to appoint Jeff Sauder as temporary Secretary. Leon Eby seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to appoint everyone to the same positions as held in 2022.

Chairman – J.J. Stoner

Vice Chairman – Leon Eby

Secretary – Jeff Sauder

Treasurer – Leon Eby

J.J. Stoner seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to establish the Supervisor's Bond for \$500,000.00/each. Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned to appoint the following:

Morgan, Hallgren, Crosswell and Kane (Josele Cleary as lead), as Township Solicitor.

Kluxen, Newcomer, Dreisbach (Melvin Newcomer as lead) as Zoning Hearing Board solicitor.

Retnew Associates (Jim Caldwell as lead) as Township Engineer

Spencer SEO Services LLC as the Township's Sewage Enforcement Officers:

Len Spencer SEO #03763, as the Primary Sewage Enforcement Officer and

1st Alternate – Keith Hunnings SEO #03270

Commonwealth Code Inspection Service as Zoning Officer

Carolyn Hildebrand as Vector Officer

Yvonne Sallade and Carolyn Hildebrand as Stormwater Enforcement officers

Associated Building Inspections, LLC, Commonwealth Code Inspection Service, Inc., and Technicon

Enterprises, Inc. as the Building Code Officials

Dennis Schmeck - Emergency Management Coordinator

Jeff Sauder seconded the motion. The motion passed unanimously.

Leon Eby motioned to appoint the following:

Reaffirm the following Schoeneck Fire Police:

Linda R. Weaver – Captain

Gerald Weinhold - Lieutenant

Jay Weaver

John Shirk Jr.

Luke Weinhold

Rodger Sweigart

Reaffirm the following Reinholds Fire Police:

Dwight Walters – Captain

Dwayne Shank – Lieutenant

Curtis R. Enck, Jr.

Jeremiah Rutt

Shawn Crills

Gerald Weinhold

Richard Sweigart

Jeff Sauder seconded the motion. The motion passed unanimously.

Leon Eby motioned to re-appoint Byron Hurst for a five year term to expire 12/31/2027 to the Authority Board. Jeff Sauder seconded the motion. The motion passed unanimously.

Leon Eby motioned to re-appoint Kurt Eckenroad for a five year term to expire 12/31/2027 to the Zoning Hearing Board. Jeff Sauder seconded the motion. The motion passed unanimously.

Leon Eby motioned to re-appoint David Zimmerman for four year term to expire 12/31/2026 to the Planning Commission. Jeff Sauder seconded the motion. The motion passed unanimously.

Leon Eby motioned to re-appoint Scott Allen for a five year term to expire 12/31/2027 to the Park Board. Jeff Sauder seconded the motion. The motion passed unanimously.

Leon Eby motioned to appoint Michael Gehlert as the Vacancy Chair. Jeff Sauder seconded the motion. The motion passed unanimously.

Leon Eby motioned to reappoint Ephrata National Bank as the depository for Township funds. Jeff Sauder seconded the motion. The motion passed unanimously.

Leon Eby motioned to reimburse the Planning Commission, Park Board and Zoning Hearing Board members for expenses in the amount of \$45.00 per meeting attended. Jeff Sauder seconded the motion. The motion passed unanimously.

Leon Eby motioned to appoint Carolyn Hildebrand as voting delegate. Jeff Sauder seconded the motion. The motion passed unanimously.

Leon Eby motioned to approve the attached list of employee benefits, holidays and COVID policies for the year 2023. Jeff Sauder seconded the motion. The motion passed unanimously.

Leon Eby motioned to approve the attached fee schedule for zoning permits for the year 2022, the attached fee schedule for 2023 building inspections, retain the Driveway Permit Fee of \$65.00 and Highway Occupancy Permit Fee of \$125.00, and retain the \$650.00 application fee to go before the Zoning Hearing Board and UCC Appeal Board. Jeff Sauder seconded the motion. The motion passed unanimously.

Leon Eby motioned to approve the mileage rate to the 2023 IRS mileage rate of 65.5 cents per mile. Jeff Sauder seconded the motion. The motion passed unanimously.

Public Comment – none

Leon Eby motioned to approve the minutes from the meeting on December 20, 2022. Jeff Sauder seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve the attached list of checks totaling \$22,452.30. Leon Eby seconded the motion. The motion passed unanimously.

Carolyn Hildebrand presented the Manager's report as follows:

1. I attended the Lancaster County Commissioner's meeting on Wednesday, December 21, 2022. They announced that they will be giving West Cocalico Township Authority \$1,000,000 towards its sewer plant and extension project.
2. The Township and Authority audits were started on December 20, 2022. Field work will start January 4, 2023.
3. Tom and I attended the Waste Water Treatment Plant Construction project meeting on December 28, 2022.

Tom Showalter presented the Roadmaster's report as follows:

1. Salted roads on December 22 and 23, 2022.
2. Cleaned up tree limbs and branches last week.
3. Loaded trucks for Authority for leak last week.
4. Backhoe was serviced due to a starting issue.
5. Starting to get bid info together for road projects for 2023.

Jeff Sauder motioned to approve purchasing of a laser tool for pipe laying. Leon Eby seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to adjourn the meeting at 7:54 p.m. J.J. Stoner seconded the motion. The motion passed unanimously.

Respectfully submitted,

Jeff Sauder
Secretary