

West Cocalico Township

TITLE: Public Works Snow Plow Operator

DEPARTMENT: Public Works

GENERAL SUMMARY:

Under general direction perform the work of salting and plowing roads.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

\*Duties also performed by this employee.

1. Operate equipment and vehicles (e.g. dump truck, front end loader, backhoe, truck) including manual.
2. Perform related tasks:
  - a. perform winter maintenance operations including application of salt and antiskid materials and snow plow operation to clear roads;
3. Interact with and respond to questions from residents in a professional, courteous, and respectful manner;
4. Attend training classes and seminars.
5. Other duties as assigned

JOB SPECIFICATIONS:

\*indicates developed after employment

Education/Employment:

Any combination of education and experience which indicates possession of the skills, knowledge and abilities listed below. An example of acceptable qualifications for this position is completion of high school diploma, GED or the equivalent, experience plowing snow and salting, demonstrated ability to promote teamwork or other areas related to the position

Possession of and the ability to maintain the following is required:

1. a valid PA Commercial Driver's License (CDL), minimum Class B with Air Brake Endorsement or the ability and willingness to obtain one.

Knowledge:

Knowledge of light, medium and heavy equipment operating procedures

Knowledge of department policy, procedures and work rules

Skills:

Operation of light, medium and heavy equipment without supervision

Operation of manual, pneumatic and power tools

Abilities:

Ability to work well in a team, includes being a strong verbal communicator and good listener (clear,

courteous, comprehensive, respectful communicator)

Ability to learn from others and collaborate on solving problems

Ability to function without direct supervision

Ability to be flexible and shift work priorities depending on changing circumstances

Ability to show tact and diplomacy when resolving problems with fellow employees, members of the public, other departments and municipal officials

Ability to demonstrate physical fitness, to include frequent weight lifting (with appropriate assists for safety) of up to 50 lbs., and occasional weight lifting of over 50 lbs, standing and walking for long periods of time, bending and reaching; pushing and pulling

Ability to demonstrate clear vision and sound hearing to avoid possible hazards, including moving vehicles and equipment

Ability to perform manual tasks or operate equipment for extended periods of time in possible adverse weather conditions

Ability to inspect equipment, diagnose nature of problem and take action or suggest course of action

Ability to adhere to safety standards and recognize safety warnings and hazards

Ability to read, understand and interpret maps, plans, specifications, and other technical materials.

#### Working Conditions:

Work is frequently performed around hazardous machinery, and occasionally around hazardous substance, and can involve some threat to personal safety if safety standards are not observed. Work occasionally is performed in inclement weather. Work involves responding to call-in requests after regular work hours when on call or during the winter season.

Work requires responding to mandatory call-in requests for emergencies on a twenty-four hour basis, where road safety requires care of the roads during severe weather events.

Work may require extended periods of time on the job. Work may require working overtime hours to complete projects.

This job summary includes, but is not limited to, the position's essential functions. Management retains the discretion to add or change the duties of the position at any time.