

October 13, 2020  
Township Banquet Hall

The Chairperson, Henry Freed, leading the Pledge of Allegiance to the Flag, called the regular meeting of the West Cocalico Township Authority to order at 7:00 P.M. The following were in attendance:

Authority: Henry Freed, Scott Allen, Larry Gensemer, Byron Hurst, and Jay Bauder

Others Present: Carolyn Hildebrand-Manager, Tammy Emerich-Administrative Assistant, Kent Reich-Water Operator, Tim Lester-Entech Engineering, Bob Weir-Entech Engineering, J.J. Stoner-WCT Board of Supervisors, Jeff Sauder-WCT Board of Supervisors, Erica Wible, McNees Wallace & Nurick LLC, Donna Kreiser, McNees Wallace & Nurick LLC, Scott Kramer-RBC, Greg Adair-450 Galen Hall Rd

Scott Kramer and Bond Counsel were present to explain the financial details of the new sewer plant.

Jay Bauder motioned to adopt the Tax-Exempt Bonds Reimbursement Resolution. Byron Hurst seconded the motion. Motion carried.

Greg Adair was present to inquire about when the new sewer plant was going to be built and when hook-ups would be available on Galen Hall Rd.

Scott Allen motioned to approve the minutes from the meeting on September 8, 2020. Larry Gensemer seconded the motion. Motion carried.

Byron Hurst motioned to approve the attached list of checks from the Sewer Fund totaling \$101,956.41. Jay Bauder seconded the motion. Motion carried.

Carolyn Hildebrand reported that Arlan Hoover is not sure whether he will need all 4 EDUs that were approved for his project last month. Since he has not paid the fees for any of the EDUs yet, Jay Bauder motioned to authorize a maximum of 4 EDUs to Arlan Hoover for his apartment project. Scott Allen seconded the motion. Motion carried.

Carolyn Hildebrand reported that the new owner of 87 E. Main St. contacted her about his first water/sewer bill he received since he bought the property and asked if he had to pay the whole bill since he had not used any water since he bought the property. The Board said that although he did not use any water, he is still responsible for the bill.

There was discussion about payment plans for residents who will be required to hook-up to the new sewer plant. Since landlords and businesses will not be eligible for the low-interest loans, Larry Gensemer motioned that the Authority would offer a payment plan that would consist of a maximum term of 3 years and that would be 2-3% higher than other rates. Jay Bauder seconded the motion. Motion carried.

Jay Bauder motioned to adopt the attached 2021 Sewer Budget, which reflects a 10% increase in sewer rates effective with the 1<sup>st</sup> quarter billing of 2021. Byron Hurst seconded the motion. Motion carried.

The Clean Water Inc. report for the month of August indicated the average daily flow was 109,500 gallons per day.

Tim Lester presented the following Engineer's Report for Sewer:

Giovanni's Pizza Sewer Connection

- No update. No movement on agreements.

Sewer Plant Upgrade

- Received response from the RR confirming RR crossing requirements.
- Met with Authority staff regarding garage and operator input on 9/17/20.
- Continuing to incorporate input from 9/17/20 meeting and update cost estimates.
- Continuing to work on sewer extension mailer. Will have a revised draft reading for Authority review by Friday, October 23.

Scott Allen motioned to approve the attached list of checks from the Water Fund totaling \$20,736.54. Byron Hurst seconded the motion. Motion carried.

Carolyn Hildebrand presented a list of customers who are delinquent with their accounts. Since doors currently cannot be posted, a memo was mailed out with the 3<sup>rd</sup> quarter bills to those who have accounts that are more than two quarters behind asking them to contact the office with a payment plan.

Byron Hurst motioned to adopt the attached 2021 Water Budget, which reflects a 5% increase in water rates effective with the 1<sup>st</sup> quarter billing of 2021. Jay Bauder seconded the motion. Motion carried.

Larry Gensemer motioned to authorize the purchase of Vita-D-Chlor for the dechlorination of water during hydrant flushing in the amount of \$975.00 for the unit and \$350.00 for the tablets. Scott Allen seconded the motion. Motion carried.

Kent Reich gave the following Water System report for September 2020:

- Pre-construction Meeting @ Tank #1
- Tank #1 taken off-line September 18
- New curbstop for Pump Station
- Reading water meters
- Customer leaks: 25 Rose Dr
- Authority leaks: 80 Creamery Rd., Lincoln & Creamery Valve, 87 Red Stone Circle, 760 W. Route 897

Tim Lester presented the following Engineer's Report:

Ulrich Apartment Water Connection

- No update.

Water Meter Issues

- Customer notification letter draft sent to Authority for review on Oct. 9.
- Contractor will contact homeowners to schedule register change-outs this week.
- Register change-outs to start next week, complete by mid-November.

Tank No. 1 Painting

- Pre-construction meeting held on September 15.
- Tank blasted and primed on October 9.
- Corrosion on roof rafters found on October 12.
- A site meeting will be held October 14 to investigate and discuss roof rafter repair options.

Carolyn Hildebrand asked the Board for recommendations of excavators that would be available for back-up during emergency repairs.

There being no further business, Jay Bauder motioned to adjourn the meeting at 9:00 P.M. Scott Allen seconded the motion. Motion carried.

Respectfully submitted,

Scott Allen, Secretary