

September 8, 2020  
Township Banquet Hall

The Chairperson, Henry Freed, leading the Pledge of Allegiance to the Flag, called the regular meeting of the West Cocalico Township Authority to order at 7:00 P.M. The following were in attendance:

Authority: Henry Freed, Scott Allen, Larry Gensemer, and Jay Bauder

Others Present: Carolyn Hildebrand-Manager, Tammy Emerich-Administrative Assistant, Kent Reich-Water Operator, Tim Lester-Entech Engineering, Bob Weir-Entech Engineering

Jay Bauder motioned to approve the minutes from the meeting on August 11, 2020. Larry Gensemer seconded the motion. Motion carried.

Larry Gensemer motioned to approve the attached list of checks from the Sewer Fund totaling \$50,273.23. Scott Allen seconded the motion. Motion carried.

Jay Bauder motioned to authorize Carolyn to assign 4 additional EDUs to Arlan Hoover to complete his apartment project. Scott Allen seconded the motion. Motion carried.

The Clean Water Inc. report for the month of July indicated the average daily flow was 89,100 gallons per day.

Tim Lester presented the following Engineer's Report for Sewer:

Giovanni's Pizza Sewer Connection

- Agreements have been drafted by the Authority solicitor.

Sewer Plant Upgrade

- Work on 50% design review package is ongoing.
- Working with Authority staff regarding garage, control building and operator input.
- Waiting on a response from the RR to confirm their requirements for planned crossings.
- PADEP WQM Part II Permit to be submitted by 10/4/2020.
- Preparation of a sewer extension information packet is ongoing.
- Scott Kramer to attend October meeting with Bond Counsel to present a plan of action.

Jay Bauder motioned to approve the attached list of checks from the Water Fund totaling \$15,840.61. Scott Allen seconded the motion. Motion carried.

Scott Allen motioned to approve the Engineering Work Order for Entech's services during construction of the Tank No. 1 Rehabilitation Project in the amount of \$15,000.00. Larry Gensemer seconded the motion. Motion carried.

Larry Gensemer motioned to approve Third Party Paint Inspection Services for the Tank No. 1 Rehabilitation Project to Mumford-Bjorkman Associates (MBA) in the amount of \$27,200.00. Scott Allen seconded the motion. Motion carried.

Kent Reich gave the following Water System report for August 2020:

- Meter Register Meeting
- Removed trees & brush at Tank 1
- Paved sewer repair patches
- Tank 1 paint samples – Ballast Beige
- Shut off and on for plumber: 107 W. Main St., 38 W. Main St.
- Turn on for new owner: 26 Highland Court
- Customer leaks: 155 S. Blainsport Rd., 40 Pheasant Lane

Tim Lester presented the following Engineer's Report:

#### Ulrich Apartment Water Connection

- Meter pit submitted reviewed.
- Contractor waiting to hear from manufacturer when meter pit will be ready.
- Contractor to notify Authority staff when tap-in is scheduled.

#### Water Meter Issues

- Met with contractor on 8/13/20.
- Agreement signed with Master Meter and meters have been ordered.
- Anticipate November for meter change-outs.
- Entech to draft a customer notification letter.

#### Tank No. 1 Painting

- Executed contract documents were received from the contractor.
- Pre-construction meeting date is TBD.
- Project completion is anticipated by end of November.

There being no further business, Jay Bauder motioned to adjourn the meeting at 7:50 P.M. Larry Gensemer seconded the motion. Motion carried.

Respectfully submitted,

Scott Allen, Secretary