

**February 4, 2016
Township Meeting Room**

WEST COCALICO TOWNSHIP

Leading the Pledge of Allegiance; the Chairman, James Stoner (JJ) called the meeting to order at 7:00 p.m.

The following were in attendance:

Supervisors: James Stoner (JJ), Ray Burns and Terry Scheetz.

Others Present: Carolyn Hildebrand, Manager; Michelle Fry, Ephrata Review; Sergeant David Shupp, Ephrata Police; Lori and Ted Berger, Steve Laudenslager, Leon Eby.

Chairman, JJ Stoner opened the floor to public comment: There were no comments.

Ray Burns motioned to approve as presented the Board of Supervisors minutes from January 19, 2016. Terry Scheetz seconded the motion. The motion passed unanimously.

Terry Scheetz motioned to approve the attached list of checks totaling \$28,454.05. Ray Burns seconded the motion. The motion passed unanimously.

Carolyn Hildebrand gave the Manager's report as follows:

1. I attended the following meetings:
 - a. Zoning Hearing Board – January 21, 2016 at 7:00 p.m.
 - b. Cocalico Leaders Meeting – January 26, 2016 at 7:00 p.m.
 - c. Park Board – January 27, 2016 at 7:00 p.m.
 - d. Planning Commission – February 1, 2016 at 7:00 p.m.
 - e. Authority – February 2, 2016 at 7:00 p.m.
2. I attended the Chapel Gate Park Walking Trail pre-construction meeting January 21, 2016 at 10:00 a.m. with Jim Caldwell and Melissa Kelly of Rettew and Tom Showalter.
3. I met with Curvin Martin and Tom Showalter to discuss drainage issues on Stober's Dam Road on January 21, 2016 at 1:00 p.m.

Terry Scheetz motioned to approve the purchase of the build up for the 2016 Ford 550 truck. Ray Burns seconded the motion. The motion passed unanimously.

After some discussion on placement of a Community Aid bin, the Supervisors requested that information be placed in the newsletter to inform churches in the area of the opportunity.

The police need a small space to have a desk, phone and computer that they can lock up when they need to go out on a call. The Township will continue to move forward with creating a small space in the back storage room for them.

Terry Scheetz motioned to approve the Curvin Martin Lot Add-On Plan with the plan scale modification and provided the following items are completed:

1. Zoning items 1-2
2. Subdivision and Land Development items 1-11
3. LCPC comments 1-2

Ray Burns motioned to appoint Michael Steffey to the Cocalico Area Appeals Board as an alternate member. Terry Scheetz seconded the motion. The motion passed unanimously.

Terry Scheetz motioned to appoint Joielyn Current as Administrative Assistant. JJ Stoner seconded the motion. The motion passed unanimously.

Ray Burns motioned to declare a snow emergency retroactively for January 22nd through January 24th, 2016. Terry Scheetz seconded the motion. The motion passed unanimously.

The meeting recessed to executive session at 7:30 p.m. for personnel reasons.

The meeting reconvened at 8:45 p.m.

On a motion by Terry Scheetz and seconded by Ray Burns, the meeting was adjourned at 8:46 p.m.

Respectfully submitted,

Terry Scheetz
Secretary