**October 21, 2013   
Township Meeting Room**

**WEST COCALICO TOWNSHIP**

The Chairman, Jacque Smith called the meeting to order at 9:03 a.m. with the Pledge of Allegiance.

The following were in attendance:

Supervisors: Jacque Smith, Terry Scheetz and James Stoner.

Others Present: Carolyn Friesema, Manager; Shelbie Shupp, Administrative Assistant; Thomas Showalter, Roadmaster; Luke Showalter, Alan Fry, Ray Burns, Elaine Bowman, Walter Augsberger, Steve Laudenslager, JT Appleton, and Corporal Darrick Keppley.

Terry Scheetz motioned to approve the Board of Supervisors minutes from October 3, 2013.

James Stoner seconded the motion. Motion carried. James Stoner motioned to approve the October 10, 2013, minutes. Terry Scheetz seconded the motion. Motion carried.

Terry Scheetz motioned to approve the attached list of checks totaling $130,194.78. James Stoner seconded the motion. Motion carried.

James Stoner motioned to approve the September, 2013, Treasurer’s Report. Terry Scheetz seconded the motion. Motion carried.

James Stoner motioned to approve Resolution No.10212013 accepting East Cocalico Township’s contractual offer to provide police protection and related services to West Cocalico Township for the year 2014. Terry Scheetz seconded the motion. Motion carried. (Resolution No.10212013 is attached).

Terry Scheetz motioned to approve PA Farm Products Stormwater Management Agreement and Declaration of Easement. James Stoner seconded the motion. Motion carried.

Carolyn shared a request from a resident to have property owners be financially responsible for trees that fall onto roads. Tom Showalter said that this is not something that occurs a lot. He doesn’t think it is a big expense for the Township; usually they push the tree back on the property it fell from. After discussion, the Supervisors tabled this discussion because it does not seem to be a big problem.

There was a brief discussion regarding the Velocity Payment System Proposal offered from Susquehanna Bank for credit card payments to the township. The Supervisors felt this would be a viable service to offer residents. There would be no fee to the Township but the resident would be assessed up to a $3.00 fee per transaction. Carolyn is waiting for information from other companies.

There was discussion regarding radios from Countywide Communications. Tom and Carolyn will work with the fire companies and decide how many the township and fire companies need.

Jacque Smith motioned to approve the final payment of $24,739.74 to Burkholder Paving. James Stoner seconded the motion. Motion carried.

Tom Showalter gave the Roadmaster’s report as follows:

⚫ Mowing along all roads was completed for the fourth time.

* In the process of boom mowing brush along all roads.
* New retaining wall at Chapel Gate Park has been completed.
* Wet land areas at Chapel Gate Park were mowed so that trees can be planted.
* Lower parking lot and a section of the walking trail below the basketball court will be paved today. The area around the walking trail was filled in and seeded.
* The pavilion roof at Chapel Gate Park will be replaced in the next couple of weeks.
* The Stop sign at Kline Rd. and Greenville Rd. was replaced.
* The parking lot at Main Street Park was paved and lines were painted.
* Carpet was installed at the township office.
* A tree was removed from Blue Lake Road on October 13th.
* Natural gas pipe work was done for the roof units at the township office and the Fire Co.

Banquet hall.

* Received electrical drawing from Dynatech. Will be working with Rodney Good on the gas line piping. Then the drawing can be submitted to ABI for the permit.
* Installing “no parking until snow is removed” signs today in Chapel Gate. An article will be placed in the newsletter regarding the signs and a snow emergency.
* Will be getting snow equipment ready. The Township will be renting a bay at the E.F. Martzall shop to store the asphalt zipper and mowers over winter.

Carolyn Friesema gave the Manager’s Report as follows:

1. Attended the Planning Commission meeting on Monday, October 7, 2013.

2. Attended the East Cocalico Township special Supervisor’s meeting on Monday, October 7.

3. Attended the Lancaster County Tax Collection Bureau meeting on Friday, October 11.

4. Attended the Lancaster Farm Land Trust Agriculture meeting on Wednesday, October 16.

The meeting was about agriculture and MS4 and ways to meet MS4 requirements through farmers. Carolyn and Tom briefly shared the Townships responsibilities for monitoring and managing stormwater.

5. Attended the LCPC Regional Breakfast on Friday, October 18.

Jacque Smith said he enjoyed the LCPC breakfast and the topic on walking. He thinks the township should pursue making walking safer in the Township. He suggested posting pedestrian signs on roads that are used a lot for walking. He hopes that when the walking trail is completed in Chapel Gate Park, the walkers will walk there instead of walking on the roads.

There was a brief discussion regarding police. Jacque Smith said that the issue with police coverage going forward is the money/cost. James Stoner said the Board of Supervisors at their next meeting on November 7th, needs to motion to appointment a resident to serve on the Cocalico Police Board. It was pointed out that Adamstown has not weighed in regarding whether or not they will change their vote and stay with East Cocalico Twp. Randy Good has been in touch with Allen Fry and ECT has extended Adamstown’s deadline to contract with ECT for police coverage until November 6th.

On a motion by James Stoner and seconded by Terry Scheetz, the meeting was adjourned at

9:55 a.m.

Respectfully submitted,

James Stoner

Secretary

