**November 7, 2013
Township Meeting Room**

**WEST COCALICO TOWNSHIP**

The Chairman, Jacque Smith called the meeting to order at 7:02 p.m.

The following were in attendance:

Supervisors: Jacque Smith, Terry Scheetz and James Stoner.

Others Present: Carolyn Friesema, Manager; Shelbie Shupp, Administrative Assistant; Chief George Beever, Nicole Shipton and Donna Walker, Lancaster Newspapers.

James Stoner motioned to approve the Board of Supervisors minutes from October 21, 2013. Terry Scheetz seconded the motion. Motion carried.

Terry Scheetz motioned to approve the attached list of checks totaling $72,766.54. James Stoner seconded the motion. Motion carried.

Chief Beever gave the police report:

* One person was injured in a two vehicle crash in the intersection of West Rt. 897 and Blainsport Road at 8:35 am on October 10. The one driver lost control of his vehicle and struck another vehicle. One of the individuals was taken to ECH for treatment.
* One person was injured in a one person crash in the first block of North Ridge Road in at 7:05 pm on October 11. He lost control of his vehicle and struck an embankment. He was taken to Reading Hospital for treatment. He was charged with DUI.
* One person was injured in a two vehicle crash at the intersection of West Rt. 897 and Blainsport Road at 11:00 am on October 13. One of the vehicles was stopped on Route 897 to make a left turn onto Blainsport Rd., when her vehicle was struck from behind. She was taken to ECH for treatment.
* There were numerous thefts:
1. Tools valued at $950 were reported stolen from a truck parked in the 300 block of Creek Road during the night of October 11- 12.
2. Hunting equipment valued at $300 was reported stolen from a truck parked in the 500 block of Windy Mansion Road on October 12.
3. Tools valued at $4200 were reported stolen from a truck parked in the 900 block of Greenville Road sometime between October 11 and 14.
4. A black Labrador retriever was reported stolen, possibly by hunters in the first block of Swamp Church Road on October 26.

Jacque Smith motioned to appoint James Stoner and Nicole Shipton as police board representatives. Terry Scheetz seconded the motion. Motion carried. The police board will meet at East Cocalico Township on November 26th at 7:00 pm.

Terry Scheetz motioned to approve Daniel & Lori Martin’s Storm Water Management agreement. James Stoner seconded the motion. Motion carried.

James Stoner motioned to approve the request for release of the security deposit for Glenn & Jerilyn Hurst with the condition that the Township has the right to require the swale to be moved inside the easement if it ever becomes necessary, based upon the Rettew letter dated November 5, 2013. Terry Scheetz seconded the motion. Motion carried.

Terry Scheetz motioned to appoint Gene Weaver as an auditor to fill the vacancy left from Debbie Wingenroth’s resignation, (the term expires 2015). James Stoner seconded the motion. Motion carried.

James Stoner motioned to advertise the 2014 budget. Terry Scheetz seconded the motion. Motion carried.

James Stoner motioned to approve the Michael Leininger Request for Planning Waiver and Non-Building Declaration. Terry Scheetz seconded the motion. Motion carried.

James Stoner motioned to approve the Memorandum of understanding with EDC for 1975 N Reading Road property with the following conditions:

1. The Township should get the appraisal before it is signed, because the value might not be acceptable;
2. There should be a limit on the Realtor’s commission stated;
3. The blank about funding should be filled in before signing;
4. The word “purchase” in the 2nd bullet needs to be clarified as to whether it means settlement of signing an agreement. The Township does not want to commit to a fee to be due until settlement in case the deal does not transpire.
5. There should be a sentence at the end that specifies that MOU, and all further obligations, can be canceled any time prior to signing a formal agreement.

Terry Scheetz motioned to advertise Ordinance 123 amending the Zoning ordinance of 2011. James Stoner seconded the motion. Motion carried.

Carolyn Friesema gave the Manager’s Report as follows:

 1. Investigated the following complaints/concerns:

 a. Traffic on Pine View Drive due to Penn Dot detour

 b. Fly complaint

 c. Junk complaint

 2. Attended the Cocalico Regional Leaders Meeting on Tuesday, October 22, 2013,

 at 7:00 pm

 3. Met with Jim Caldwell of Rettew, Dan Martin, Ted Cromleigh and Barry Wagner to discuss the Quilter’s Inn on S. Cocalico Road.

 4. Met JJ Stoner and Nicole Shipton regarding the police board on Monday, November 4, 2013.

 5. Rettew Assocs. started mapping the townships MS4 areas on Tuesday, November 5, 2013. This will take a few weeks to complete depending on the weather.

Carolyn shared that the generator at the municipal building will be running by the end of the year. Also, that the roof at the Chapel Gate Pavilion has been replaced.

Jacque Smith asked Carolyn to stay on top of the issue in Chapel Gate regarding one resident having too many dogs.

The meeting recessed to executive session at 8:00 p.m.

The meeting resumed at 9:00 p.m. On a motion by James Stoner and seconded by Terry Scheetz, the meeting adjourned at 9:05 pm.

Respectfully submitted,

James Stoner

Secretary