**December 16, 2013
Township Meeting Room**

**WEST COCALICO TOWNSHIP**

The Vice - Chairman, Terry Scheetz called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

The following were in attendance:

Supervisors: Terry Scheetz and James Stoner.

Others Present: Carolyn Friesema, Manager; Shelbie Shupp, Administrative Assistant; Thomas Showalter, Roadmaster; Ray Burns, Norma Enck, Elaine Bowman, Terry Bergman, William Cromleigh, Matt Martin, James Thomas, Dan Martin and Dean Evans, Lancaster Newspapers.

Terry Scheetz motioned to approve the Board of Supervisors minutes from November 18, 2013.

James Stoner seconded the motion. Motion carried.

James Stoner motioned to approve the attached list of checks totaling $132,592.79. Terry Scheetz seconded the motion. Motion carried.

Terry Scheetz motioned to approve the November, 2013, Treasurer’s Report. James Stoner seconded the motion. Motion carried.

James Stoner said the Regional Police Board meeting went well and he felt it was productive. Several committees were formed. The next meeting will be the last Thursday in January. Terry Scheetz motioned to authorize advertisement of Ordinance 124 amending the inter-municipal agreement with East Cocalico Township. James Stoner seconded the motion. Motion carried.

There was discussion regarding the 2014 proposed budget. James Stoner (JJ) said one of the big items in the budget is mandatory repairs to the Sportsman Road Bridge. The estimated cost for the repairs is $255,000. If the repairs are not done, the bridge will either be limited to one lane or closed. James Stoner said even if the bridge is not heavily traveled, the farmers use it to transport their equipment. Mr. Stoner said since the State transportation bill passed, the Township might be able to get a 20% grant for the repairs. Carolyn will contact Rettew Assoc. about the grant. Norma Enck asked if the bridge could be closed. Terry Scheetz said that a public hearing could be held to discuss closing or repairing the bridge.

Terry Scheetz motioned to approve the 2014 budget as advertised, as well as Resolution 12162013. James Stoner seconded the motion. Motion carried. The new millage is 2.175. A property assessed at $100,000 will pay an additional $17.50.

Carolyn Friesema said the Lancaster County Planning Commission has reviewed the Alternative Energy Zoning Ordinance Amendment and is in support of the Amendment. James Stoner and Terry Scheetz acknowledged that the Lancaster County Planning Commission and the West Cocalico Township Planning Commission put a lot of time and effort into compiling the Alternative Energy Zoning Ordinance Amendment. Terry Scheetz motioned to advertise the Alternative Energy Zoning Ordinance Amendment for discussion and adoption at the February 6, 2014, meeting. James Stoner seconded the motion. Motion carried.

The Northern Lancaster County Regional Police Department bill in the amount of $39,344.67 was discussed. The Township portion of the bill was $19,672.00. James Stoner motioned to not pay the NLCRPD bill because the costs incurred were part of doing normal business. Terry Scheetz seconded the motion. Motion carried.

There was discussion about a residents request to have a Deer Crossing sign placed at the corner of S. Ridge Rd. and Horseshoe Trail Rd. This will be discussed further at the January 6th meeting as to what type of road S. Ridge Road is and what affect posting the sign would have on other township roads.

The Supervisors took the following actions on the Eugene Martin – 295 S. Cocalico Rd., Quilting Retreat:

1. James Stoner motioned to approve the waiver for Section 403 – General Requirements for Preliminary and Final Subdivision and Land Development; as per the Rettew Assoc’s. letter dated December 6, 2013. Terry Scheetz seconded the motion. Motion carried.
2. James Stoner motioned to approve the waiver for Section 603 –Access Drives, as per the Rettew Assoc’s. letter dated December 6, 2013. Terry Scheetz seconded the motion. Motion carried.
3. James Stoner motioned to recommend approval of the plan with the addition of the one hundred (100) foot clear sight triangle and submission of updated plans to include accurate notes. Terry Scheet seconded the motion. Motion carried.

Nicole Shipton gave an update on the Police Board Finance Committee meeting held on 12/5/13. Mostly what they discussed were housekeeping items, what needs to be done; setting goals and parameters. They also need to know what the cost driver is, whether it is incidents, population or road mileage; or a percent of each of these. She also said the bookkeeping is not optimal and that the payroll should be outsourced at the very least. Nicole said the committees need to be transparent with each other and the municipalities.

James Stoner told Nicole she did a good job with the minutes. They were very informative. Terry Scheetz commented that it is going to be hard for all the groups to communicate with one another. Ray Burns pointed out that there is a centralized location where everyone can see the information from the various committees so they can be looking at it ahead of time.

James Stoner said he noticed on the 10/25 incident report that the Police Officers had stopped trucks that were driving on roads in the township where they are not permitted to drive. He asked Ray Burns to let Chief Beever know that he appreciates the Officers doing this. Mr. Stoner said the trucks were affiliated with Denver Cold Storage and John F. Martin.

Tom Showalter gave the Roadmaster’s report as follows:

⚫ The field work for the MS4 mapping has been completed by Rettew.

⚫ Leaves were cleaned up along all mountain roads.

⚫ The fuel lines were replaced on tractor 203.

⚫ Gutters were cleaned along North Windy Mansion and Paradise Roads.

⚫ One of the hydraulic cylinders for the snow plow on truck 696 was repaired.

⚫ Salt was applied to Texter Mt .Road and Sportsman Rd. on November 26th.

⚫ Fog lights were installed on Truck 812.

⚫ The starter motor was replaced in Truck 696.

⚫ The installation of the generator at the Township Office was completed. However, the emergency lighting system must be brought up-to-date to work with the generator.

⚫ Met with David Powers from Burkholder Paving to look at an area of paving that is

 breaking up on Lower Hillside Road. They plan to make repairs on Dec.19th but with the change in weather it will probably be done in the spring.

⚫ Salted and plowed roads on Dec.10th.

⚫ Several mailboxes were damaged when snow plowing was done.

Carolyn Friesema gave the Manager’s Report as follows:

1. Investigated the following complaints/concerns:

 a. parking complaint

 b. snow plowing complaint

2. Met with Nicole Shipton on November 19th to discuss the development of the Cocalico regional
 police.

3. Attended the Cocalico Regional Police board meeting on November 26th.

4. Attended the Lancaster County Manager’s meeting on November 27th.

5. Attended with Leon Eby the Protecting Your Water Begins With Your Land collaborative workshop
 presented by the Elanco Regional Source Water December 9th .

6. Met with Jim Caldwell and Lauren Zumbrun from Rettew Associates on December 11th to discuss
 the MS4 mapping project, the progress of the new storm water ordinance, Chapel Gate walking trail
 permit, Sportsman Road bridge project progress and the building permit process and application.

The meeting recessed to an executive session at 10:26 a.m. The meeting reconvened at 11:57 a.m.

On a motion by James Stoner and seconded by Terry Scheetz, the meeting was adjourned at

12:00 p.m.

Respectfully submitted,

James Stoner

Secretary