**February 6, 2014
Township Meeting Room**

**WEST COCALICO TOWNSHIP**

Leading the Pledge of Allegiance; the Chairman, Jacque Smith called the meeting to order at 7:00 p.m.

The following were in attendance:

Supervisors: Jacque Smith, Terry Scheetz and James Stoner.

Others Present: Carolyn Friesema, Manager; Shelbie Shupp, Administrative Assistant; Ray Burns, Leon Eby, Steve Laudenslager, Terry Bergman, Pat Hetrick, and Robyn Meadows, Lancaster Newspapers.

James Stoner motioned to approve the Board of Supervisors minutes from January 22, 2014.

Terry Scheetz seconded the motion. Motion carried.

James Stoner motioned to approve the attached list of checks totaling $48,948.75. Terry Scheetz seconded the motion. Motion carried.

Terry Scheetz motioned to adopt Ordinance 123- Amending Ordinance No. 116, known as the West Cocalico Township Zoning Ordinance of 2011, so as to add provisions for Alternative Energy Systems and to amend the provisions regarding hotel/motels. James Stoner seconded the motion. Motion carried.

James Stoner motioned to sign the letter of intent for regionalizing the police force. Terry Scheetz seconded the motion. Motion carried. This was a necessary a step to be eligible for DCED grants to offset some of the costs.

A Property Maintenance Code was discussed. Carolyn Friesema will be working with Larry Maier and Randy Maurer to produce a draft of a Property Maintenance Code to be reviewed at a March meeting. Terry Scheetz is concerned about how a Property Maintenance Code would affect home owners that do not have the financial means to maintain their residence to the standard required and do not have anywhere else to live. Public comment was given regarding this topic:

 ⚫ Ray Burns suggested there should be consideration given to danger to neighboring
 properties.

 ⚫ Steve Laudenslager said the state has not adopted a Property Maintenance Code. He also
 said that the Building Code does give the Township some power to enforce certain property
 issues.

Terry Scheetz motioned to appoint James Stoner as the township representative for the Police Hiring Board. Jacque Smith seconded the motion. Motion carried.

Action on increasing the Treasurer Bond at the recommendation of Brian Weist, Weinhold Nickel, was tabled because the Supervisors felt the current amount was sufficient.

Carolyn Friesema will continue to follow-up with Dr. Martin regarding resolving the fly problem originating with a township farm. Dr. Martin is working with the farmer in using several measures to resolve the problem.

James Stoner motioned to declare a Snow Emergency for February 5, 2014. Terry Scheetz seconded the motion. Motion carried.

James Stoner motioned to appoint Kent Reich to the West Cocalico Township Authority Board. Terry Scheetz seconded the motion. Motion carried. Kent is replacing Joe Michalka who moved out of the township.

Carolyn Friesema shared information regarding the Chesapeake Bay Pollution Reduction Baseline Project done by Land Studies Inc. The cost of the study is $18,780 and would be a collaboration of nine municipalities for a cost of a little over $2,000 each. Terry Scheetz motioned to approve moving forward with the CBPR Plan Baseline Project by LSI in collaboration with nine other municipalities. James Stoner seconded the motion. Motion carried.

James Stoner motioned to approve purchasing barricades for the Schoeneck Fire Company’s use. Terry Scheetz seconded the motion. Motion carried. The barricades will cost under $1,000 and be used for high water, road hazards, etc.

Carolyn Friesema recommended that the Township join the Lancaster County Clean Water Consortium for a cost of $500/yr. She said that DEP is going to be more aggressive in looking at MS4 permits this cycle. The Township would benefit from the collaboration of working with the county and other municipalities in outreach, motivating and educating residents. There might also be an opportunity to receive grant money. Terry Scheetz motioned to join the Lancaster County Clean Water Consortium for a cost of $500/yr. James Stoner seconded the motion. Motion carried.

Carolyn Friesema gave the Manager’s report as follows:

 1. Investigated the following complaints/concerns:

 a. Snow plowing

 2. Attended the following meetings:

 a. Park Board – January 22, 2014, at 7:00 p.m.

 b. Regional Police Board – January 23, 2014, at 7:00 p.m.

 c. Cocalico Leaders Regional Meeting - January 28, 2014, at 7:00 p.m.

 d. MS4 Permit Requirements – Putting the Pieces Together on January
 27, 2014, at the Farm and Home Center in Lancaster.

 e. Lancaster Stormwater Financing Workshop: A Peer-to-peer approach to advancing
 your stormwater program on Tuesday, February 4, 2014.

 3. The Liquid Fuels audit was completed on January 29, 2014, with no issues.

 4. Met with Jamie Musser, resident; David Mease of Diehm Surveying; Jim Caldwell/
 Lauren Zumbrun of Rettew Assoc.; to discuss the storm water plan for the resident. Jamie
 is planning to build on Wollups Hill Road on January 30, 2014.

 5. Met with Jim Caldwell/ Lauren Zumbrun and Tom Showalter on January 30, 2014, to
 discuss the Stevens Court development, Hickory Road , several properties in the
 Township, Sportsman Road Bridge, the Sunoco project and Chapel Gate Park walking
 trail and the MS4 permit.

 6. The Township received payment for several citations which were filed in December for
 damage caused by vehicle accidents.

 7. Met with Christian Heckman, Susquehanna Bank, on Thursday, February 6, 2014, to
 discuss how the bank can help the Township with banking/money needs.

 8. Filed the PURTA Annual report, the 2014 Survey of Financial condition report, the 2013
 AG=385 and the 2014 Municipal Report of Elected and Appointed Officials.

 9. Dealt with electrical issues at Well 1 which went on for several weeks. Reservoir 1 had a
 heater issue due to the cold weather. Well 2 had a chlorine alarm.

The meeting recessed to executive session at 7:50 pm to discuss legal and personnel matters.

The meeting resumed at 9:15 pm.

On a motion by James Stoner and seconded by Terry Scheetz, the meeting was adjourned at

9:20 pm.

Respectfully submitted,

James Stoner

Secretary