**February 18, 2014
Township Meeting Room**

**WEST COCALICO TOWNSHIP**

Leading the Pledge of Allegiance; the Chairman, Jacque Smith called the meeting to order at 9:00 a.m.

The following were in attendance:

Supervisors: Jacque Smith, Terry Scheetz and James Stoner.

Others Present: Carolyn Friesema, Manager; Shelbie Shupp, Administrative Assistant; Thomas Showalter, Roadmaster; Randy Maurer, ABI; Lamar Eberly, Pat Hetrick, and Chief George Beever.

James Stoner motioned to approve the Board of Supervisors minutes from February 6, 2014.

Terry Scheetz seconded the motion. Motion carried.

James Stoner motioned to approve the attached list of checks totaling $16,226.92. Terry Scheetz seconded the motion. Motion carried.

Terry Scheetz motioned to approve the January, 2014, Treasurer’s Report. James Stoner seconded the motion. Motion carried. Carolyn Friesema said Dean Hoover, Weinhold Nickel & Co., said the Township is in good shape financially. James Stoner said the snow budget should be reviewed at the next meeting.

Chief Beever gave the police report as follows:

* A handgun was reported to have been stolen from a vehicle parked in the first block of Sandra Circle in West Cocalico Township sometime between 5:30 pm and 7:30 pm on January 29.
* On February 7th, Brumbach’s at 85 N. Ridge Rd.; reported that a stone compacter valued at $1,584 was rented out in November, 2013 and has not been returned. The investigation is ongoing.
* A 59 yr. old resident of the 1700 block of Swamp Bridge Road was arrested on February 7th for violating a Protection from Abuse order.
* A tractor trailer driver was cited for operating a 102” wide trailer outside of the approved routes at the intersection of North Ridge and Resh Roads on February 14th.
* A cell phone valued at $125 was reported stolen from a residence in the first block of East Main St., Reinholds on February 15th.
* An arrest warrant for the charge of Felony Forgery, was served on a resident of the first block of West Main St., Reinholds on February 16th.

Tom Showalter, Roadmaster, reported that the road crew has been concentrating on snow removal. Also, some work was done in the basement of the rental house.

Carolyn Friesema gave the Manager’s report as follows:

 1. Investigated the following complaints/concerns:

 a. Snow plowing complaints

 2. Attended the following meetings:

 a. Planning Commission – February 10, 2014, at 7:00 p.m.

 b. West Cocalico Township Authority – February 11, 2014, at 7:00 p.m.

 3. Met with Dean Hoover of Weinhold, Nickel and Company on Wednesday, February 12,
 2014, to discuss the Township and Authority audit.

 4. Represented the Authority in a court hearing at District Hamill’s office on Friday,
 February 7, 2014, in regards to stolen water.

 5. The scope of the baseline study for the water sheds has been increased to include two
 watersheds, the Cocalico Creek and the Chiques Creek, as a walk- up grant is available
 from NFWF which could be up to $40,000. This is the study which was approved at the
 last meeting.

 6. Working with Dennis Eby from the Lancaster County Conservation District to
 plan a manure management workshop at the Township office on March 19th from
 1:00 pm to 3:00 pm. It will be for the equine community to get free manure management
 plans.

There was a brief discussion regarding the Police Board:

1. James Stoner said the Human Resource Police Board committee met with Chief Beever and Officer Keppley. They also met with Mark and Liz from East Cocalico Twp. He feels finances are being handled legitimately.
2. Nicole Shipton contacted Carolyn to let her know the Finance Committee will be meeting with Chief Beever, Mark and Liz. The Finance Committee is working on getting upfront costs for regionalization.

Randy Maurer discussed with the Board of Supervisors how the Property Maintenance Code process works:

1. The purpose of a Property Maintenance Code is protection of life and property, as well as the safety of First Responders.
2. Complaint based – the complaints would go through the municipality and be forwarded to Randy at ABI. He will decide whether it is worthwhile to notify the Supervisors. If so, he would send pictures and documentation electronically. The Board of Supervisors would have to decide if it warranted a violation notice. The Board would be able to approve an extension to a violation notice.
3. ABI works with 12 municipalities and only has 3 to 6 violations a year. The cost to administer the program is $75 per hr. The Township could recover the fee.
4. ABI would meet with the fire companies and ambulance personnel and encourage them to take pictures while inside buildings with safety issues.
5. If someone chooses to live in an unsafe property, the homeowner would be notified that emergency personnel would not be entering the property; even if it was an emergency.

There was a brief discussion regarding the appraisal of the 1975 N. Reading Rd. property. It was noted the Phase I and Phase II studies were completed and approved.

Terry Scheetz motioned to approve Rodney and Nichelle Lehman’s Storm Water Management Plan with the following conditions: Items 1-14 need to be addressed. James Stoner seconded the motion. Motion carried.

Terry Scheetz motioned to approve Richard and Nicole Gehman’s Storm Water Management Plan with the following conditions: Items 1-15 need to be addressed. James Stoner seconded the motion. Motion carried.

Terry Scheetz motioned to approve the following modifications to Jamie and Jennifer Musser’s Storm Water Management Plan:

1. Modification to Section 610.4.F – Storm Sewer Pipe Size
2. Modification to Section 610.5- Retention Basin Design Standards.

James Stoner seconded the motion. Motion carried.

Terry Scheetz motioned to approve Jamie and Jennifer Musser’s Storm Water Management Plan with the following conditions: Items 1-21 need to be addressed. James Stoner seconded the motion. Motion carried.

James Stoner motioned to extend the Snow Emergency Declaration created on February 4, 2014, due to the storm on February 13, 2014. Terry Scheetz seconded the motion. Motion carried.

The meeting recessed to executive session at 9:45 am to discuss personnel and legal matters.

The meeting resumed at 10:15 am.

On a motion by James Stoner and seconded by Terry Scheetz, the meeting was adjourned at

10:20 pm.

Respectfully submitted,

James Stoner

Secretary