**May 20, 2014   
Township Meeting Room**

**WEST COCALICO TOWNSHIP**

Leading the Pledge of Allegiance; the Chairman, Jacque Smith called the meeting to order at 9:03 a.m.

The following were in attendance:

Supervisors: Jacque Smith, Terry Scheetz and James Stoner.

Others Present: Carolyn Friesema, Manager; Shelbie Shupp, Administrative Assistant; Thomas Showalter, Roadmaster; Chief George Beever, Ray Burns, Terry Bergman, Norma Enck and Donna Reed, Lancaster Newspapers.

James Stoner motioned to approve the Board of Supervisors minutes from May 1, 2014.

Terry Scheetz seconded the motion. Motion passed unanimously.

Terry Scheetz motioned to approve the attached list of checks totaling $123,516.62. James Stoner seconded the motion. Motion passed unanimously.

Terry Scheetz motioned to approve the April, 2014, Treasurer’s Report. James Stoner seconded the motion. Motion passed unanimously.

Chief Beever gave the police report as follows:

* Auto parts valued at approximately $400 were reported to have been stolen from a vehicle parked in the first block of Lincoln Avenue sometime between April 11 and   
  April 19.
* Police took a Reinholds resident, into custody after a domestic violence incident at his residence at 10:35 am on April 27. He was charged with Simple Assault and taken into central booking.
* On May 4 at 3:10 am a Stevens resident was stopped in the 1300 block of Steinmetz Road for erratic driving. A blood test indicated that he was over the legal alcohol limit, and was also under the influence of marijuana. Charges have been filed.
* On May 4 at 4:00 am a Stevens resident was stopped for unsafe driving in the 300 block of S. King Street. A blood test indicated that she was over the legal alcohol limit, and DUI charges have been filed.
* At the request of the Township Manager, on May 19th an officer made follow-up visits with several residents in Village Hollow regarding basketball nets that were in the traffic way. Letters had previously been sent by the township.

There was a brief discussion regarding the Police Board. The next Police Board meeting will be May 29th.

Tom Showalter gave the Roadmaster’s report as follows:

⚫ Paving repairs were made on Sandra Circle.

* The road crew went to South Heildelburg Township to look at their dump truck.

Also met with Darryl Breiner from Freightliner Trucks and Dale Smith from E.M Kutz to finalize plans for the new truck.

* New stop signs were installed at the intersections of White Hall Rd. and Route 897, Hartings Park Rd. and Swamp Bridge Rd.
* Gutters were cleaned on Creamery Rd.
* One of the roof drains at the Township Office had to be repaired.
* Crack sealing was done on Meadow Rd, Blainsport Rd, Rose & Circle Dr, Bridle Path Way and the Schoeneck Fire Hall.
* Replaced an inlet top on Bridle Path Way that was damaged from a snow plow.
* Washouts were repaired on Wollups Hill Rd, Indiantown Rd. and Binder Rd.
* Skin patching was done on Forest Rd.
* Installed 300 Feet of under drain along Horseshoe Trail Rd.
* Truck 204 was taken to Five Star International for inspection. The windshield had to be replaced.
* Started road side mowing on May 16th.

There was a brief discussion regarding the special joint public meeting to be held by the governing bodies of Adamstown Borough, Denver Borough, East Cocalico Township, and West Cocalico Township to discuss sale bids for the 1975 North Reading Road property and any other business that may arise. The meeting will be held at 7:00 p.m., Tuesday, June 24, 2014, at 100 Hill Road, Denver, PA 17517.

There was discussion regarding the work done on Swamp Bridge Rd. at the PPL sub-station location. Carolyn said that the discussion with PPL has stalled other than the article that appeared in the newspaper. She said the contractor is not willing to redo the culvert because it would blow the budget for the project. The next step would be to pursue the issue legally. Terry Scheetz stated that he can’t believe that the law was intended for utilities to do whatever they choose regarding safety, stormwater, liability, etc. He suggested that the Township wait and see if the newspaper article generates any action. Meanwhile, Carolyn will talk with Larry Maier. The Supervisors unanimously agreed that this is not a dead issue and agreed to continue pursuing a resolution.

Ray Burns said he often worked with the PUC and said they have a two-step process for filing a complaint. He said the first one is an informal contact, such as a phone call. The second step is a formal complaint providing documentation as to the reason for the complaint and what relief is being sought.

The In Lieu of Recreation Fee was discussed. Carolyn will be working on putting together an appropriate fee for review at the next meeting.

The draft for the Unsafe Dwelling Ordinance prepared by Larry Maier will be tabled until a June meeting to give the Supervisors more time for review.

Carolyn Friesema gave the Manager’s report as follows:

1. Investigated the following complaints/concerns:

a. sump pump drainage

b. burros getting into neighbor’s yard

c. Parkview pipe issue

d. Schoeneck baseball field drainage issue

e. unregistered vehicle/junk

f. unauthorized in home business

2. Attended the following meetings:

a. Planning Commission – May 12, 2014 at 7:00 p.m.

b. West Cocalico Township Authority – May 13, 2014 at 7:00 p.m.

3. Met with ARRO group and seven other municipalities to discuss how to integrate public   
 works into the planning of BMP’s for MS4.

James Stoner motioned to approve Schoeneck Fire Police assisting with traffic control for Adamstown Community Days fireworks on May 25th, 2014; the Ephrata Fair Parade on Wednesday, September 24, 2014; and the Reinholds Carnivals on June 7th and June 14th, 2014. Terry Scheetz seconded the motion. Motion passed unanimously.

James Stoner motioned to approve demolition of 90 Creamery Road house for a cost of approximately $7,000, which included grinding the block and concrete. Terry Scheetz seconded the motion. Motion carried unanimously.

There was discussion regarding the Gene Martin Improvement Guarantee for the Kramer tract. The bank that holds the line of credit contacted the Township stating that they will not renew the line of credit in 2015. Terry Scheetz motioned to notify Eugene Martin by letter that the repairs need to be completed, giving him until the end of June to do the repairs and stating that if not done, the Township will pull the line of credit. James Stoner seconded the motion. Motion passed unanimously.

James Stoner motioned to approve Blue Lake Builders’ Storm Water Agreement and Declaration of Easement for Lot #6, Hickory Road, Denver. Terry Scheetz seconded the motion. Motion passed unanimously.

James Stoner motioned to approve Rettew Assoc. applying for the appropriate permits needed to repair the Blainsport Road Culvert. Terry Scheetz seconded the motion. Motion passed unanimously. Jacque Smith said at some point Blainsport Rd. needs to be evaluated extensively for repairs.

On a motion by James Stoner and seconded by Terry Scheetz, the meeting was adjourned at

10:08 am.

Respectfully submitted,

James Stoner  
Secretary