**June 5, 2014
Township Meeting Room**

**WEST COCALICO TOWNSHIP**

Leading the Pledge of Allegiance, the Chairman, Jacque Smith called the meeting to order at 7:03 p.m.

The following were in attendance:

Supervisors: Jacque Smith, Terry Scheetz and James Stoner (JJ).

Others Present: Carolyn Friesema, Manager; Shelbie Shupp, Administrative Assistant; Steve Laudenslager, Nicole Shipton, Ray Burns, Bob Bachman, Lamar Eberly, Terry Bergman, Susan VanZant, Glenda Danilshenko, Kathy Erisman and Donna Reed, Lancaster Newspapers..

James Stoner motioned to approve the Board of Supervisors minutes from May 20, 2014.

Terry Scheetz seconded the motion. Motion passed unanimously.

Several residents voiced their concerns regarding flies being a problem at their residence, as well as at a local restaurant that has outside seating for customers. They are concerned about health hazards, loss of business and the nuisance of the flies disrupting their daily life. The Supervisors addressed their concerns and stated they are aware of the problem. The Township has been working with Penn State to address the problem with the farmer where this seems to be originating. The farmer is implementing the suggestions given to alleviate the problem. Carolyn Friesema will follow-up with the Penn State Representative letting him know residents are concerned about the health aspect. She will request that the Penn State Representative attend one of the Supervisor’s meetings. Supervisor Stoner shared that this is not the only municipality that has a fly problem. He said Lampeter Strasburg and Columbia both have similar problems. Kathy Erisman asked if the Township could get a second opinion on how to resolve this problem.

Terry Scheetz motioned to approve the attached list of checks totaling $13,438.99. James Stoner seconded the motion. Motion passed unanimously.

Carolyn Friesema gave the Manager’s Report as follows:

 1. Investigated the following complaints/concerns:

 a. Discharge of fluid onto roadway

 b. Numerous fly complaints

 c. Complaint regarding digging and laying pipe in the creek

 d. Junk cars on Mechanic Street

 e. Basketball nets in right of way

 2. Attended the following meetings:

 a. Park Board – May 28, 2014 at 7:00 p.m.

 b. Regional Police Board – May 22, 2014 at 7:00 p.m.

 3. Met with Christopher and Glenda Danilshenko and Barry Wagner to discuss zoning
 issues at the new pizza shop and the Reinholds Inn.

 4. Met with Kristen Kyler to receive trees for the Chapel Gate Park. Joe Becker, Texter
 Mountain Nursery, will plant them in the wetlands area.

 5. Met with Stephanie Smith, Lancaster Farmland Trust, Jim Caldwell and Lauren
 Zumbrun, Rettew, to plan for the program where Lancaster Farmland Trust will contact
 all the farmers to see if they have conservation plans, to see what BMP’s they are using
 and to see what BMP’s might be a good fit for them to have on their property.

 6. Handled Zoning questions:

 a. setback/ lot coverage questions for 265 Hartings Park Road

 b. right of way for Lane Road

 7. Had PPL discussions with Terry Kauffman, Larry Maier and John Levitsky, and PPL

 (separately) regarding the guiderail issue.

 8. Completed the 2014 MS4 Annual Report.

The bids for the Indiantown Paving project were opened at 7:15 p.m. The results are as follows:

|  |  |  |
| --- | --- | --- |
| **Seal Coat Bidders** | **Location** | **Bid Amount** |
| Martin Limestone Inc. Div. of NESLdba Burkholder Paving621 Martindale RoadEphrata, PA 17522 |  Indiantown Road | $75,593.74 |
| Reading Materials, IncPO Box 1467Skippack, PA 19474 | Indiantown Road | $80,518.80 |

James Stoner motioned to award the paving bid to the lowest bidder, Martin Limestone Inc. Div. of NESL, dba Burkholder Paving provided all documents are in order. Terry Scheetz seconded the motion. Motion passed unanimously.

An update was given regarding the Police Board:

 ● James Stoner said the Police Board has went through the agreement. There were a lot of
 suggestions and there will probably be a lot of addendums. He was pleased with how it
 went. The next meeting will be concentrated on accumulating costs.

● Nicole Shipton said her committee is working on getting a rental contract from East Cocalico Township and then they will compare the rental cost to other municipalities renting facilities.

There was discussion regarding the sale of the 1975 N. Reading Road property. There are currently five interested parties. Bids will be opened on June 13th, there will be an executive session to review the bids on June 24th. The bids will be settled at the East Cocalico Township Supervisor’s meeting on Wednesday, July 2.

There was discussion regarding the Township right-of-way that was altered by PPL in front of the new substation on Swamp Bridge Rd. PPL has offered to put up a guiderail but has not offered to maintain and replace it. Carolyn will be checking with PennDot to see if they would recommend a guiderail and what standards/criteria they have for guiderails. Jacque Smith asked Carolyn to send a letter letting PPL know that the Board of Supervisors is not happy with the circumstances. Carolyn said the Township Solicitor, Larry Maier, stated that PPL was exempt from zoning but not from securing a driveway permit and a stormwater plan. She said that she has filed an informal complaint with the PUC.

There was discussion regarding the In Lieu of Recreation Fees. James Stoner motioned to approve a rooftop fee of $2,800. Jacque Smith seconded the motion. Terry Scheetz abstained. The motion passed.

Terry Scheetz said Larry Maier did a great job writing the Property Maintenance Ordinance Draft. Carolyn will ask the Solicitor to clarify #4, #6 and #7. The Ordinance will be discussed at the next meeting.

An estimate of $24,589 was given for 2015 budgetary purposes for underdrain installation at Schoeneck Park. The project will require bidding.

James Stoner motioned to adopt addendum to personnel manual for uniforms. Terry Scheetz seconded the motion. Motion passed unanimously.

James Stoner motioned to appoint Carolyn Friesema as Zoning Officer. Terry Scheetz seconded the motion. Motion passed unanimously.

There was discussion regarding the request by Cocalico Youth Soccer Club to put soccer fields at parks. The Supervisors said the Youth Soccer Club should work with the Baseball Assoc. and Tom Showalter in exploring if it would be feasible.

Terry Scheetz motioned to pass Resolution 06052014-Sign reflectivity. James Stoner seconded the motion. Motion passed unanimously.

Terry Scheetz motioned to pass Resolution 060520141- to assign signers for CD investments. James Stoner seconded the motion. Motion passed unanimously.

Carolyn questioned the Supervisors if an ongoing business operating in a residential area illegally should be legally prosecuted. James Stoner motioned to proceed with prosecuting the business owner. Terry Scheetz seconded the motion. Motion passed unanimously.

The meeting recessed to executive session at 8:45 pm to discuss personnel matters.

The meeting resumed at 9:45 pm.

On a motion by James Stoner and seconded by Terry Scheetz, the meeting was adjourned at

9:50 pm.

Respectfully submitted,

James Stoner

Secretary