**October 21, 2014
Township Meeting Room**

**WEST COCALICO TOWNSHIP**

Leading the Pledge of Allegiance; the Chairman, Jacque Smith called the meeting to order at 9:00 a.m.

The following were in attendance:

Supervisors: Jacque Smith, James Stoner (JJ) and Terry Scheetz.

Others Present: Carolyn Friesema, Manager; Shelbie Shupp, Administrative Assistant; Thomas Showalter, Roadmaster; Larry Maier, Township Solicitor; Ray Burns, Donna Reed, Ephrata Review; Luke Showalter, Terry Bergman, Steve Laudenslager, Michael Gensemer, Darrick Keppley, Jim Hamill, Noelle Fortna, Mark Heister, Val Lacis, Reading Eagle and Chief Beever.

The meeting recessed to executive session at 9:03 am to discuss the Police Contract with the Solicitor.

The meeting resumed at 9:40 am.

James Stoner said that the Solicitor advised the Board of Supervisors that they should not sign the East Cocalico Twp. Police contract received by West Cocalico Twp. on October 21, 2014. James Stoner motioned to approve having Larry Maier, Solicitor, and Mr. Miller work together on a Police contract. Terry Scheetz seconded the motion. Motion passed unanimously Mr. Miller will be working with West Cocalico Twp. and East Cocalico Twp. to reach an agreeable Police contract, which will probably be a one year contract for 2015. JJ Stoner said he will attend the Regional Police Board meeting on October 23rd to further the regional effort.

James Stoner motioned to approve the Board of Supervisors minutes from October 2, 2014.

Terry Scheetz seconded the motion. Motion passed unanimously.

James Stoner motioned to approve the attached list of checks totaling $437,081.99. Terry Scheetz seconded the motion. Motion passed unanimously. A large portion of the check total was a payment in the amount of $332,292.75 to Ephrata National Bank for West Cocalico Twp.’s portion of the loan for 1975 N. Reading Rd.

Terry Scheetz motioned to approve the September, 2014, Treasurer’s Report. James Stoner seconded the motion. Motion passed unanimously.

Highlights from Chief Beever’s Police report are listed below:

 ● The new county radio system is tentatively scheduled to go live November 6th for EMS
 and Fire Police. The county testing of the radio system showed 98% coverage.

 ● There has been several thefts of welding cable, one on Galen Hall Rd. and the other on
 Swamp Church Rd. Also, cast iron pipe and fittings were stolen from a business on
 Horseshoe Trail Road.

Terry Scheetz asked Chief Beever if the Police could enforce the speed limit on Line Rd.

Tom Showalter gave the Roadmaster’s report as follows:

 ● Paving repairs were made on several roads.

 ● Gutters were cleaned on Swamp Church Rd. and Stobers Dam Rd.

 ● An MSDS book was made for materials stored at the shop.

 ● The tank that contains the RC250 road oil is empty. Currently working on getting prices
 for cleanup and removal of the tank.

 ● Paving in front of the salt shed is finished.

 ● Three loads of salt were delivered. Salt shed is full.

 ● In the process of moving snow equipment out of storage.

 ● Repairs are being made to snow plows.

 ● Checked on new truck at E.M. Kutz . Delivery is expected around the end of
 October.

 ● Two Stop Signs were replaced Oct 6th on Sandy Hill Rd. Both signs were hit by trucks.

 Bridge inspectors were out to look at the damage to the bridge on Sandy Hill Rd.

 ● Body repairs were made to the Explorer.

James Stoner motioned to adopt Ordinance 126 designating certain streets as No Parking Zones during Snow Emergencies. Terry Scheetz seconded the motion. The motion passed unanimously.

James Stoner motioned to advertise the proposed 2015 budget in the amount of $3,011,876.00. Terry Scheetz seconded the motion. The motion passed unanimously.

James Stoner motioned to approve renewing the health insurance with no changes to the plans from 2014. Terry Scheetz seconded the motion. The motion passed unanimously.

James Stoner motioned to approve the Stevens Court Final Plan with the following conditions:

1. Zoning:
	1. Items 1 – 3 need to be addressed.
2. Subdivision and Land Development

a. Items 1-14 need to be addressed; with explanation from Rettew of Item #3 as to why parking spaces interfere with clear sight triangle and are requesting from Hurst Brothers to provide documentation showing test well results Item #4.

 3. Storm Water Management

 a. Items 1-18 need to be addressed.

 4. The street name needs to be changed on the plans from W. Main St. to Short Rd.

 5. The adjacent landowners’ names need to be corrected.

 6. No ash trees are to be planted on the site because of the growing regional threat from the emerald ash borer.

Jacque Smith seconded the motion. The motion passed unanimously.

James Stoner motioned to approve a time extension of 3 months for the Stevens Court Final Plan, which will expire January 21, 2015. Terry Scheetz seconded the motion. The motion passed unanimously.

Terry Scheetz motioned to approve the following Modification requests for the Delmar and Lynette Martin Stormwater Plan:

1. Section 610.4.F – Storm Sewer Pipe Size
2. Section 610.5 – Detention/Retention Basin Design Standards

James Stoner seconded the motion. The motion passed unanimously.

Terry Scheetz motioned to approve the Delmar and Lynette Martin Stormwater Plan with the following conditions:

1. Zoning:
	1. Item 1 – needs to be addressed.
2. Subdivision and Land Development

a. Items 1-3 need to be addressed

 3. Storm Water Management

 a. Items 1-16 need to be addressed.

James Stoner seconded the motion. The motion passed unanimously.

James Stoner motioned to approve moving forward with the upgrade proposals for indoor lighting using the PPL rebate program at a cost of $1,220.82 and providing the township with an estimated annual savings of $2,316.05. Terry Scheetz seconded the motion. The motion passed unanimously.

There was discussion regarding a residents concern about Blue Lake Road storm water issues after a recent heavy rain. Tom Showalter and Carolyn Friesema went to investigate the area of concern. They found that inlets in the Blue Lake Estates and one on Tannery Road were clogged with leaves and wood. Also, sediment did come off the Boyer Tract, Lot 1; which is being developed. Carolyn is checking with Jim Caldwell, Rettew Assocs.; regarding changing the top of inlets and will address the silt fence on the Boyer Tract.

James Stoner motioned to approve Resolution 10212014 appointing Carolyn Friesema, Manager; to sign as a representative of West Cocalico Township the documents related to sale of the real property located at 90 Creamery Rd. for the sale price of $70,726.45 plus any other expenses related to the actual settlement to the West Cocalico Township Authority, with settlement occurring by February 27, 2015. Terry Scheetz seconded the motion. The motion passed unanimously.

James Stoner motioned to approve Resolution 10212014-1 authorizing the West Cocalico Township Authority to purchase the real property at 90 Creamery Rd. for the sale price of $70,726.45 plus any other expenses related to the actual settlement, with settlement occurring by February 27, 2015. Terry Scheetz seconded the motion. The motion passed unanimously.

Carolyn Friesema gave the Manager’s Report as follows:

 1. Attended the following meetings:

 a. Planning commission – October 6, 2014, at 7:00 p.m.

 b. West Cocalico Township Authority – October 14, 2014, at 7:00 p.m.

 c. Zoning Hearing Board – October 16, 2014 at 7:00 p.m.

 2. Met with Donnie Zoladkiewicz from Sunoco to discuss what the Township needs for
 them to move forward with their project.

 3. Met with Drew from Trilogy to discuss health insurance renewal options for 2015, on
 Wednesday, October 8, 2014 at 1:00 p.m.

 4. Attended the information meeting by Sunoco regarding the pumping station on
 Wednesday, October 8, 2014 at 7:00 p.m.

 5. Met with Mark Harman, ARRO, and Tom Showalter to look at the Sandy Hill bridge
 damage so that ARRO can provide a proposal for obtaining the necessary permits to
 repair the bridge.

 6. Attended the Lancaster County Tax Collection Bureau meeting on Wednesday, October
 15, 2014, at 1:00 p.m. to go over the collections for 2014 and to discuss projections for
 2015.

 7. Continue to have lots of questions regarding various properties for sale in the Township.

 8. A resident requested a hidden driveway sign for their property on Laurel Ridge Road.

 9. A resident called regarding parking during a snow emergency for their property on Pine
 Crest Drive. Carolyn said the owners can easily park in their yard.

 10. Met with Dan Martin, Blue Lake Builders, at Blue Lake Road to discuss some storm
 water issues on Thursday, October 16th.

 11. Met with Jim Caldwell, Rettew Assocs., and various representatives from Sunoco on
 Friday, October 17th, to discuss the timeline of their project and what the Township
 would need for them to get started.

 12. Met with Jim Caldwell, Rettew Assocs., and Matthew Martin, on Friday, October 17th, to
 discuss putting in poultry houses on his farm.

 13. Attended the Cocalico Baseline Project Review meeting to review the results of the study West Cocalico Twp. participated in with the other municipalities to discuss how the municipalities should move forward with the information provided.

 14. The Township was awarded a $125,000 grant for the walking trail at Chapel Gate Park. The work will be started in spring of 2015 and needs to be completed within 3 years.

Kathy Thren and Kyle Sellers gave an overview of the programs the Adamstown Area Library offers. Kathy said they surveyed the patrons and 88% said they are happy with the website and 80% felt the library is an important resource. The library will have a mobile app starting in October. Full details will be available at the time the product is launched. Also, there will be a new high tech way to access library accounts while in the library using a smartphone to borrow items. The library received a grant for “1000 Books before Kindergarten”.

On a motion by Terry Scheetz and seconded by James Stoner, the meeting was adjourned at

10:40 a.m.

Respectfully submitted,

James Stoner

Secretary