**December 16, 2014
Township Meeting Room**

**WEST COCALICO TOWNSHIP**

Leading the Pledge of Allegiance; the Chairman, Jacque Smith called the meeting to order at 9:00 a.m.

The following were in attendance:

Supervisors: Jacque Smith, James Stoner (JJ) and Terry Scheetz.

Others Present: Carolyn Hildebrand, Manager; Shelbie Shupp, Administrative Assistant; Thomas Showalter, Roadmaster; Ray Burns, Donna Reed, Ephrata Review; Luke Showalter, Terry Bergman, Chief Beever, Steve Laudenslager, and Norma Enck.

Terry Scheetz motioned to approve the Board of Supervisors minutes from November 18, 2014.

James Stoner seconded the motion. Motion passed unanimously.

Terry Scheetz motioned to approve the attached list of checks totaling $105,160.00. James Stoner seconded the motion. Motion passed unanimously.

Terry Scheetz motioned to approve the November, Treasurer’s Report. James Stoner seconded the motion. Motion passed unanimously.

Highlights from Chief Beever’s Police report are listed below:

 ● There was an accident on November 1st in the first block of S. King St. in Schoeneck.
 DUI charges were filed on November 20th.

 ● One person was injured in a 1 car crash in the 300 block of S. Cocalico Rd. on November
 17th . She was taken to LGH.

 ● One person was injured in a 1 vehicle crash in the 2100 block of W. Route 897 on
 November 28th. She was taken to Reading Hospital.

 ● There was a number of thefts: A Gateway Notebook Laptop was stolen from a vehicle in
 the 100 block of Galen Hall Rd.; a chainsaw, camera, and cash were stolen from a vehicle
 parked in the 1st block of Martin Circle.

Tom Showalter gave the Roadmaster’s report as follows:

 ● Along with Doug Miller, met with Northern Lanc. Fish and Game members to discuss
 removal of trees and regarding a roadside bank that will be part of the Forest Road pipe
 replacement project.

 ● Trimmed trees along Yellow Mountain Road and Sandy Hill Rd.

 ● The stop sign was replaced on Strickler Rd.

 ● The new truck was taken back to E.M. Kutz for repairs to the dump bed.

 ● Marker stakes were installed at the inlet boxes in Village Hollow and Chapel Gate.

 ● Trucks 812 and 108 were serviced.

 ● Playground equipment was removed at Chapel Gate Park.

 ● Inlet boxes were cleaned as part of the MS4 program.

 ● New lights were installed at the shop and salt shed.

 ● The RC250 road oil tank was removed.

 ● Heating oil was spilled at the shop when Talley Petroleum made a delivery on Dec. 11th.
 They cleaned it up.

 ● Roads were plowed and salted on 11/26, 11/27, and 12/10 and 12/11. So far this fall, 7
 loads of salt were ordered and about 4 have been used.

Carolyn Hildebrand gave the Manager’s Report as follows:

 1. Attended the following meetings:

 a. Cocalico Regional Police meeting – November 25, 2014

 2. Met with Terry Reiber from East Cocalico Township Authority and Heath
 Edelman, Entech to discuss the Stevens Court development and some of the
 water/sewer technical details related to that project.

 3. The above ground storage tank for the RC-250 was removed on December 4,
 2014.

 4. Met with the other representatives from neighboring municipalities to discuss
 the data we received from the Cocalico Creek Watershed Baseline Study on
 December 3, 2014.

 5. Met with Leon Garman and Jim Caldwell, Rettew to discuss building plans for
 85 Creamery Road on December 4, 2014.

 6. Worked with Randy Maurer regarding issues at 290 Horseshoe Trail Road.

 7. Received several complaints regarding speeding, one for Line Rd. near the
 Denver nursing home and one for the vicinity of 324 W. Route 897.

West Cocalico Township does not have a contract for police services for 2015. James Stoner and Carolyn Hildebrand will be meeting with Noelle Fortna and Mark Heister on Weds. December 17th to re-negotiate issues in the contract West Cocalico Twp. had counter offered to East Cocalico Twp. West Cocalico Twp. is seeking a 1 year contract equal to what was offered to Adamstown and Denver Boroughs, with the exception that theirs are for 3 years. If East and West cannot reach an agreement before the end of the year, the police services can continue under the old contract for a certain time period or the Township can contract with the State Police. Carolyn will be contacting the District Attorney’s office to make sure that arrests made during this time would stand up in court.

The Regional Police Board meeting is December 23, 2014. The Board will be reviewing WCT concerns. It was noted that the Board should put together a draft of the timeline for forming the Regional Police. Also, the actuarial study should be completed by the January meeting.

Ephrata National Bank has agreed to release Adamstown Borough, Denver Borough and West Cocalico Township from the business loan for the 1975 N Reading Road property since all three municipalities paid off their portion of the debt. James Stoner said he is appreciative of Ephrata National Bank and East Cocalico Township agreeing to release the three municipalities with East Cocalico Twp. being sole responsible party for the remainder of the loan.

The 2014 & 2015 Multimodal Transportation Fund Application was denied. This money was earmarked for the Sportsman Road Bridge. The Manager and Roadmaster will meet to discuss how they will move forward with bridge and road maintenance and will again apply for grant money.

James Stoner motioned to approve donating the minute book dating from July 1947 to July 1951, including school minutes, to the Cocalico Historical Society for preservation. Terry Scheetz seconded the motion. The passed unanimously.

James Stoner motioned to advertise Ordinance 127-Authorizing participation in the PSATS Unemployment Compensation Group Trust. Terry Scheetz seconded the motion. The motion passed unanimously.

There was discussion regarding PennDot Publication 213 shadow vehicles for mowing requirements. Currently the guidelines are not required. There would be a double cost if a shadow vehicle was used. Tom Showalter said he will be advising the road crew not to back up when mowing but to continue in a forward motion with traffic. Further research will be done concerning the guidelines.

James Stoner motioned to release the storm water escrow of $3,690.50 for 86 A East Main St. Terry Scheetz seconded the motion. The motion passed unanimously.

There was discussion regarding the Lancaster County Planning Commission seeking nominations for a candidate to be appointed for Region 5. The Board did not recommend anyone for nomination.

Terry Scheetz motioned to approve paying all 2014 invoices through 12/31/14. James Stoner seconded the motion.The motion passed unanimously.

The meeting recessed to executive session at 9:55 a.m. to discuss possible litigation.

The meeting reconvened at 11:00 am.

On a motion by Jacque Smith and seconded by James Stoner, the meeting was adjourned at

11:05 a.m.

Respectfully submitted,

James Stoner

Secretary