

October 20, 2015
Township Meeting Room

WEST COCALICO TOWNSHIP

Leading the Pledge of Allegiance; the Chairman, Jacque Smith called the meeting to order at 9:00 a.m.

The following were in attendance:

Supervisors: Jacque Smith, James Stoner (JJ) and Terry Scheetz.

Others Present: Carolyn Hildebrand, Manager; Shelbie Shupp, Administrative Assistant; Thomas Showalter, Roadmaster; Chief Beever, ECT Police; Donna Reed, Ephrata Review; Ray Burns, Norma Enck, Lori and Ted Berger; Mark Thompson and Steve Goble, Greenharvest Augsburger; Kyle Sellers, Adamstown Library.

Chairman, Jacque Smith opened the floor to public comment, there was none.

James Stoner motioned to approve the Board of Supervisors minutes from October 1, 2015.

Terry Scheetz seconded the motion. The motion passed unanimously.

Terry Scheetz motioned to approve the attached list of checks totaling \$114,358.49. James Stoner seconded the motion. The motion passed unanimously.

Terry Scheetz motioned to approve the September, 2015, Treasurer's Report. James Stoner seconded the motion. The motion passed unanimously.

A summary of Chief Beever's report follows:

- Crash- On October 13, a motorist was traveling southbound on West Main Street when a mechanical failure occurred to the vehicle's steering, causing the vehicle to travel onto the lawn at 107 W. Main. It crossed over Creek Rd. and onto the lawn at 10 Creek Rd., striking a street sign and a tree. The driver was not injured.
- Disturbance – On October 14, an officer responded to a disturbance at Service Pros Insulation at 82 W. Main St. The verbal dispute was between an employer and an ex-employee.
- Theft – a resident of the 400 block of Horseshoe Trail Rd. reported that her mailbox was stolen between October 13 and 15.
- Assist – On October 15 an officer assisted the Township Manager in a dog kennel investigation on Wollups Hill Rd.
- Identity Theft – On October 16 a resident of the 1400 block of S. Cocalico Rd. reported that someone had opened a Master Card account using his identity information.

Tom Showalter gave the Roadmaster's report as follows:

- Paving on Binder Rd. was completed last week. The shoulder work and seeding will be done this week.
- The Roadmaster discussed an estimate received from Richard Sensenig Co. in the amount of \$3,330 for roof repairs to the salt shed and to close two chimneys on the shop building. Terry Scheetz motioned to approve Richard Sensenig Co. doing roof repairs to the salt

- shed and closing two chimneys on the shop building at a total estimate of \$3,330 for both. James Stoner seconded the motion. The motion passed unanimously
- Will need to purchase 2 tires for one of the tractors at a cost of \$430 each. Checking on price for 6 tires for other equipment.
 - Will be ordering 4 loads of salt to fill shed. Getting equipment ready for winter.
 - Generator for maintenance shop has been ordered, as well as heating supplies. Still looking for suitable location for propane tank, it might have to be buried.

Carolyn Hildebrand gave the Manager's report as follows:

1. Attended the following meetings:
 - a. Planning Commission – October 5, 2015, at 7:00 p.m.
 - b. Joint meeting with Ephrata and Adamstown Borough – October 12, 2015, at 7:00 p.m.
 - c. Authority – October 13, 2015, at 7:00 p.m.
 - d. Zoning Hearing – October 15, 2015, at 7:00 p.m.
2. Met with Marty Gerhart, Harding, Yost Insurance on October 2, 2015, to discuss the insurance renewals for 2016.
3. Attended an EZSolution workshop on better utilization of Facebook on October 5, 2015.
4. Met with Tom Showalter and Mike LaSala, Land Studies, to have a mock EPA MS4 administrative audit on October 6, 2015.
5. On October 8, 2015, met with Larry Maier to go over the details of the Sandy Hill Road bridge accident.
6. On October 13, 2015, attended the annual Lancaster County Tax Collection Bureau meeting.
7. On October 14, 2015, met with Jim Caldwell and Melissa Kelly, Rettew Assocs.; and representatives from Sunoco to discuss road bonding for the Mariner 2 project.
8. On October 15, 2015, went with Susan Martin, Lancaster SPCA; Randy Maurer and Brian, ABI; and Officer Arment, ECT police; to investigate a complaint about a dog kennel on Wollups Hill Rd. The owner is working on a permit for the kennel and a zoning hearing application.

The Manager shared the renovation cost estimates of \$12,000 - \$15,000 for the office and \$4,000 - \$6,000 for the hallway. Further discussion on the renovations was tabled until the 2016 budget has been reviewed.

James Stoner motioned to appoint Bert Nye to the Planning Commission to fulfill Mark Klumpp's term which expires December, 2016. Terry Scheetz seconded the motion. The motion passed unanimously. Mark Klumpp resigned due to family responsibilities.

Kyle Sellers, gave a presentation on the Adamstown Area Library:

Circulation and Participation:

- 93,000 visitors in 2014.
- 190,000 items circulated in 2014, 23,000 items were checked out by West Cocalico residents.
- 1,200 children participated in the 2015 summer reading program, 300 were WCT residents.

Strategic Focus Areas:

- **Support Education and Learning Opportunities**
 1. Science, technology, engineering and math programming.
 2. Family interaction through Family Place programming for early childhood development.
- **Support Workforce and Economic Development**
 1. Help patrons with employment applications, resumes, and using email.
 2. Training on using Windows 10
- **Foster Community Connections**
- **Public Awareness**
 1. Held a golf tournament this summer raising \$7,900.00.
- **Maintain Organizational Strength**

Additional Programs:

- 1000 books before kindergarten
- Lap sit for babies
- Storytime for toddlers
- Adult programming
- Boomer program

James Stoner motioned to approve Landstudies doing an EPA audit for the maintenance shed. Terry Scheetz seconded the motion. The motion passed unanimously.

Terry Scheetz motioned to approve the Jesse Martin Dairy Operation Storm Water Management Agreement and Declaration of Easement and letter of escrow. James Stoner seconded the motion. The motion passed unanimously.

The Board of Supervisors took the following actions on the Green Harvest Augsburg (Revised Storm Water Management Plan) as per the Rettew Associates letter dated October 5, 2015:

1. Terry Scheetz motioned to approve the following Modification Requests:
 - a. Section 404.4.D.1 – Easement and Rights-of-Way
 - b. Section 506 – Volume ControlJames Stoner seconded the motion. The motion passed unanimously.
2. Terry Scheetz motioned to approve the plan provided that the following items are completed:
 - a. Storm Water Management: Items 1 through 5.James Stoner seconded the motion. The motion passed unanimously.

The Board of Supervisors took the following actions on the Leon and Elsie Eby (Sketch Plan) as per the Rettew Associates letter dated October 2, 2015:

1. James Stoner motioned to recommend approval of the following Modification Requests:
 - a. Section 22-403: General Land Development Requirements
 - b. Section 22-603: Access Drive Requirements
 - c. Section (V).F.2, (V).F.3: On-lot Disposal SystemTerry Scheetz seconded the motion. The motion passed unanimously.

2. James Stoner motioned to recommend approval of the sketch plan provided that the following items are completed:
 - a. Zoning: Items 1 and 2
 - b. Subdivision and Land Development: Items 1 through 4.Terry Scheetz seconded the motion. The motion passed unanimously.

After discussion about Susquehanna Bank changing ownership, James Stoner motioned to move the Township funds to the Ephrata National Bank. Terry Scheetz seconded the motion. The motion passed unanimously.

Terry Scheetz motioned to approve Distinctive Touch hydro-seeding Binder Road at a cost of \$2,500. James Stoner seconded the motion. The motion passed unanimously.

There is no cost incentive in ordering a Ford 550 truck this year, so the discussion was tabled until the 2016 budget has been reviewed.

James Stoner motioned to approve the final payment of \$5,691.42 to Mason Dixon Contractors, LLC; for work done on Forest Rd. Terry Scheetz seconded the motion. The motion passed unanimously.

The discussion regarding a request for a School Bus Stop on Sandy Hill Rd., was tabled until the Manager can get more information.

The Supervisors approved the Manager getting quotes for a new copier.

The Board shared that the Township property at 360 W. Route 897 sold at public sale for \$116,000 and the adjacent lot for \$35,500.

The meeting recessed to executive session at 9:44 a.m. for personnel interviews.

The meeting reconvened at 12:11 p.m.

On a motion by James Stoner and seconded by Terry Scheetz, the meeting was adjourned at 12:12 p.m.

Respectfully submitted,

James Stoner
Secretary