

**December 15, 2015**  
**Township Meeting Room**

**WEST COCALICO TOWNSHIP**

Leading the Pledge of Allegiance; the Chairman, Jacque Smith called the meeting to order at 9:03 a.m.

The following were in attendance:

Supervisors: Jacque Smith, James Stoner (JJ) and Terry Scheetz.

Others Present: Carolyn Hildebrand, Manager; Shelbie Shupp, Administrative Assistant; Thomas Showalter, Roadmaster; Bill Rowley, Eagle Contracting; Ray Burns, Mike Wetherhold, Donna Reed, Ephrata Review; Lori and Ted Berger.

Chairman, Jacque Smith opened the floor to public comment: there was none.

Terry Scheetz motioned to approve as presented the Board of Supervisors minutes from November 17, 2015. James Stoner seconded the motion. The motion passed unanimously.

James Stoner motioned to approve the attached list of checks totaling \$242,746.92. Terry Scheetz seconded the motion. The motion passed unanimously.

Terry Scheetz motioned to approve the November, 2015, Treasurer's Report. James Stoner seconded the motion. The motion passed unanimously.

Tom Showalter gave the Roadmaster's report as follows:

- The two underground propane tanks were installed at the shop. The underground piping was also installed.
- Amerigas filled the tanks at .79 per gallon.
- The backup generator was set in place. The electric connections are completed. As soon as the propane connections are made Dynatech will do the startup.
- The new heating equipment was delivered to the shop.
- All of the new playground equipment, and benches were installed at Main Street Park.
- Started to install wall and ceiling panels in the kitchen area of the pavilion at Schoeneck Park.
- Warning signs at bridges and other obstruction are being updated to meet DOT specs.
- Flashing red and amber lights were installed on the stop signs and stop ahead signs at the intersection of Schoeneck Road and Indiantown Road.
- The fuel tank was removed and painted on truck 108.
- Truck 108 and the pickup had the state inspection done.

Carolyn Hildebrand gave the Manager's report as follows:

1. Attended the following meetings:
  - a. Zoning Hearing Board – November 19, 2015 at 7:00 p.m.
  - b. Planning Commission – December 14, 2015 at 7:00 p.m.
  - c. Authority – December 8, 2015 at 7:00 p.m.

2. Attended a webinar at East Hempfield about DEP MS4 administrative audits on November 20, 2015.
3. Attended the Chapel Gate Park project pre-bid meeting on November 22, 2015, at the Township building.
4. Larry Maier and I completed the documents necessary to transfer ownership for 350 and 360 W Route 897 to the winning bidders on December 1, 2015.
5. Met with Dave Shupp, Ephrata Borough Police, to discuss the upcoming transition to them providing coverage on Friday, December 4, 2015.
6. Inspected the stormwater facilities being installed at 875 Greenville Road on December 8, 2015 with a Rettew representative.
7. Attended the Lancaster county manager's meeting on December 9, 2015.
8. Met with Dave Shupp, Ephrata Borough Police and Tom Showalter to discuss coordination details as the police change.
9. Met with Marty Gerhart, Harding Yost Insurance, to discuss the Township's insurance renewal.

Mike Wetherhold gave a presentation on the possible acquisition of the Adamstown VFW for the Adamstown Library. The Adamstown Borough has agreed to give a gift of \$150,000 toward the purchase of the library. Currently the inspection reports and renovation list are being reviewed. He said the largest hurdle is the \$500,000 budget that the new location would entail. Randy Good has asked JJ to help in evaluating the building and the purchase. The library will be seeking support from the residents, as well as the business community. Mike thanked the Board of Supervisors for their ongoing support of the Adamstown Area Library.

James Stoner motioned to award the Chapel Gate Park Project to the lowest bidder, Balton Construction, in the amount of \$237,340.60. Terry Scheetz seconded the motion. The motion passed unanimously.

James Stoner motioned to approve the Deed of Easement for sewer at 100 Hickory Road. Terry Scheetz seconded the motion. The motion passed unanimously.

Terry Scheetz motioned to approve a 180 day time extension for the Stevens Court project. James Stoner seconded the motion. The motion passed unanimously.

Terry Scheetz motioned to approve the Leon Eby sewage planning module. James Stoner seconded the motion. The motion passed unanimously.

Terry Scheetz motioned to approve sending Penn Dot a letter requesting a yield sign at the bridge on Steinmetz Road by the fire pond. James Stoner seconded the motion. The motion passed unanimously.

James Stoner motioned to release the Delmar & Lynette Martin financial escrow in the amount of \$1,627.32. Terry Scheetz seconded the motion. The motion passed unanimously.

Terry Scheetz motioned to approve paying all the 2015 invoices through 12/31/2015. James Stoner seconded the motion. The motion passed unanimously.

James Stoner motioned to approve the Storm Water Management Agreement and Declaration of Easement for Clarence & Hildegard Wollman, 100 Hickory Rd., Denver, PA 17517. Terry Scheetz seconded the motion. The motion passed unanimously.

James Stoner motioned to adopt the 2016 budget as advertised. Terry Scheetz seconded the motion. The motion passed unanimously.

James Stoner and Tom Showalter said they are planning to attend the meeting at Akron Fire Hall regarding the new county radios.

The discussion regarding changing meeting times for the New Year was tabled until the reorganizational meeting.

The meeting recessed to executive session at 9:45 a.m. for personnel reasons.

The meeting reconvened at 12:04 p.m.

On a motion by James Stoner and seconded by Terry Scheetz, the meeting was adjourned at 12:05 p.m.

Respectfully submitted,

James Stoner  
Secretary