

**November 15, 2016
Township Meeting Room**

WEST COCALICO TOWNSHIP

The Chairman, James Stoner (JJ) called the meeting to order at 7:00 p.m.

The following were in attendance:

Supervisors: James Stoner (JJ), Ray Burns, Leon Eby.

Others Present: Carolyn Hildebrand, Manager; Joielyn Current, Administrative Assistant; Tom Showalter, Roadmaster; Matthew Meck, Reinholds; Kyle Sellers, Adamstown Library, Michelle Fry, Ephrata Review; Steve Laudenslager, Reinholds; Lori & Ted Berger, Reinholds.

Public Comment – Lori Berger asked the Board about the December meetings. There will only be one meeting in December, which will be held on Tuesday, December 20, 2016.

Leon Eby motioned to approve minutes from the meeting held on November 3, 2016. Ray Burns seconded the motion. The motion passed unanimously.

Ray Burns motioned to approve the attached list of checks totaling \$76,260.30. Leon Eby seconded the motion. The motion passed unanimously.

Carolyn Hildebrand gave the Manager's Report as follows:

1. I met with one of the residents who received an enforcement notice to discuss how to bring their property into compliance on Friday, November 4.
2. I sent out enforcement notices for trash and uninspected vehicles to several residents.
3. I have been working to set up the new health insurance for the employees.

Tom Showalter gave the Roadmaster's Report as follows:

1. Paving Repairs were made on Joshua Circle and Pheasant Lane.
2. Shoulder mowing was completed.
3. Paving was done to the area around the fuel tanks at the salt shed. An inlet box & shut off valve were installed to control storm water and any fuel spills. This project will help the Township meet MS4 requirements.
4. Snow equipment was taken out of storage and made ready for the winter.
5. Gutters were cleared on Hertzog Valley Road, Creek Road and Hillside Road.
6. Trucks 715, 108, and 204 were serviced. The two mowing tractors were serviced. New tires were installed on the pickup truck.
7. Doug, Scott and Dick attended a winter maintained class provided thru LTAP.

J.J. has not had the opportunity to get out to the Ensinger property with Tom and Doug. Table until next meeting.

Pipe lining project tabled until next meeting as Tom is waiting on more quotes.

Kyle Sellers was present to give the Board an update on the Adamstown Library. He showed a slideshow regarding library statistics, programs offered, the renovation project, capital campaign project and site plan. Updates will be available on the Adamstown Library website.

Leon Eby motioned to approve Jerry & Dixie Snader Agriculture Security Area addition at 415 Indian Run Road, Ephrata. Ray Burns seconded the motion. The motion passed unanimously.

Ray Burns motioned to enter into an agreement with Barley Snyder and to appoint Keith Mooney as the township solicitor starting in January 2017. J.J. Stoner seconded the motion. The motion passed unanimously.

Reinholds Community Ambulance Association requested funds to purchase two LUCAS devices. J.J. Stoner would like to start some dialogue with the Ambulance Association and to invite the members of the Ambulance Association to the December meeting. The request was tabled until December meeting.

Leon Eby motioned to approve the Delmar and Lynette Martin Stormwater facilities and BMP Operations and Maintenance Agreement and Declaration of Easement. Ray Burns seconded the motion. The motion passed unanimously.

The meeting was adjourned at 7:54 p.m. to executive session. The meeting reconvened at 8:20 p.m.

Leon Eby motioned to adjourn the meeting at 8:21 p.m. Ray Burns seconded the motion. The motion passed unanimously.

Respectfully submitted,

Leon Eby
Secretary