

WEST COCALICO TOWNSHIP

The organizational meeting began at 7:06 p.m. with the following in attendance:

Supervisors: James Stoner, Ray Burns and Leon Eby.

Others present: Carolyn Hildebrand, Manager; Joielyn Current, Administrative Assistant; Lori & Ted Berger, Reinholds; Steve Laudenslager, Reinholds.

Ray Burns motioned to appoint James Stoner as temporary Chairman. Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned to appoint Ray Burns as temporary Secretary. James Stoner seconded the motion. The motion passed unanimously.

Leon Eby motioned to appoint the Board of Supervisors to the same positions as was in 2016.

Chairman – James Stoner

Vice-Chairman – Ray Burns

Secretary/Treasurer – Leon Eby

Ray Burns seconded the motion. The motion passed unanimously.

Ray Burns motioned to reaffirm and appoint the following office workers and road workers:

1. Manager – Carolyn Hildebrand
2. Administrative Assistant – Joielyn Current
3. Administrative Assistant/Recycling Coordinator – Tammy Emerich
4. Part-time Administrative Assistant – Yolanda Hackman

James Stoner seconded the motion. The motion passed unanimously.

Ray Burns motioned to reaffirm the following road workers:

1. Roadmaster – Tom Showalter
2. Road Workers

Full-time - Doug Miller

Michael Grant

Kent Reich

Scott Zook

Part-time - Marvin Fox

Steve Leed

Richard Pannebecker

Dennis Schmeck

James Stoner seconded the motion. The motion passed unanimously.

Leon Eby motioned to establish the Supervisor's Bond for \$500,000.00. Ray Burns seconded the motion. The motion passed unanimously.

Ray Burns motioned to appoint Barley Snyder (Keith Mooney as lead), as Township Solicitor. Leon Eby seconded the motion. The motion passed unanimously.

Ray Burns motioned to appoint Morgan, Hallgren, Crosswell and Kane (Anthony Schimaneck as lead) as Zoning Hearing Board solicitor. Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned to appoint Rettew Associates as the Township Engineer. Ray Burns seconded the motion. The motion passed unanimously.

Leon Eby motioned to appoint Berks Envirotech as the Township's Sewage Enforcement Officers:
Allen Madeira SEO #02371, as the Primary Sewage Enforcement Officer and
1st Alternate – Brian R. Cobourn, Jr. SEO #03884
2nd Alternate – Veronica Johnston SEO # 03950
3rd Alternate – Joshua Grasser. SEO #pending
Seth Bacon as Consulting Soil Scientist

Ray Burns seconded the motion. The motion passed unanimously.

Leon Eby motioned to appoint Carolyn Hildebrand as Zoning Officer. James Stoner seconded the motion. The motion passed unanimously.

Ray Burns motioned to appoint Associated Building Inspections, Inc. as the Building Code Official. Leon Eby seconded the motion. The motion passed unanimously.

Ray Burns motioned to appoint Dennis Schmeck as Emergency Management Coordinator. James Stoner seconded the motion. The motion passed unanimously.

Ray Burns motioned to reaffirm the following Schoeneck Fire Police for 2017:

Linda R. Weaver – Captain	John Shirk Jr.
Jay R. Weaver - Lieutenant	Ivan Martin
Paul Gantert	Rodger Sweigart
Gerald Weinhold	

Leon Eby seconded the motion. The motion passed unanimously.

Ray Burns motioned to reaffirm the following Reinholds Fire Police for 2017:

Dwight Walters – Captain	James K. Beard
Dwayne Shank – Lieutenant	Edwin Harting
Curtis R. Enck, Jr.	Gerald Weinhold
Ronald Rutt	Richard Sweigart

Leon Eby seconded the motion. The motion passed unanimously.

Ray Burns motioned to reappoint James Beard to the Authority Board for a five year term, to expire 12/31/2021. Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned to appoint Michael Denlinger to the Zoning Hearing Board for a five year term, to expire 12/31/2021. Ray Burns seconded the motion. The motion passed unanimously.

Leon Eby motioned to reappoint Bert Nye to the Planning Commission for a four year term, to expire 12/31/2020. Ray Burns seconded the motion. The motion passed unanimously.

Ray Burns motioned to reappoint Joy Good to the Parks Board for a five year term to expire 12/31/2021. James Stoner seconded the motion. The motion passed unanimously.

Ray Burns motioned to reappoint Henry Freed as the Vacancy Chair. Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned to reappoint Ephrata National Bank as the depository for Township funds. James Stoner seconded the motion. The motion passed unanimously.

Ray Burns motioned to approve the attached list of meeting dates for 2017. James Stoner seconded the motion. The motion passed unanimously.

Leon Eby motioned to reimburse the Planning Commission, Park Board and Zoning Hearing Board members for expenses in the amount of \$45.00 per meeting attended. Ray Burns seconded the motion. The motion passed unanimously.

Ray Burns motioned to appoint Carolyn Hildebrand as the voting delegate to the State Convention. Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned to approve the attached list of employee benefits and holidays for the year 2017. Ray Burns seconded the motion. The motion passed unanimously.

Ray Burns motioned to approve the attached fee schedule for 2017 zoning permits. Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned to approve the attached fee schedule for 2017 building inspections. Ray Burns seconded the motion. The motion passed unanimously.

Ray Burns motioned to retain the Driveway Permit Fee of \$65.00 and Highway Occupancy Permit Fee of \$125.00. James Stoner seconded the motion. The motion passed unanimously.

Ray Burns motioned to retain the \$650.00 application fee to go before the Zoning Hearing Board and UCC Appeal Board. Leon Eby seconded the motion. The motion passed unanimously.

Public Comment – Lori Berger asked if Zoning Notices can be posted on the website for residents to view and have knowledge as to what is going on in the township. She also asked the Board how the public is made aware of openings on the boards. She also requested that vacancies for boards be posted on website as well. Steve Laudenslager asked if community events can be posted on website for residents. He also questioned the Board about the franchise fee charged by Blue Ridge Communications.

Leon Eby motioned to approve the minutes from the Supervisors meeting of December 20, 2016, as presented. Ray Burns seconded the motion. The motion passed unanimously.

Ray Burns motioned to pay the attached list of bills totaling \$169,549.98. Leon Eby seconded the motion. The motion passed unanimously.

Ray Burns motioned to approve and pay regular bills that are due before January 17, 2017. Leon Eby seconded the motion. The motion passed unanimously.

Reinholds Community Ambulance Association invited to the regional meeting held on January 24, 2017, to talk to all 4 municipalities.

Brake Retarders – A traffic/engineering study must be done by PennDot. Carolyn to write PennDot to request getting the study done on South Cocalico Road from Hickory Road to Cherry Alley.

Ray Burns motioned to approve selling the fuel tank for less than \$250. James Stoner seconded the motion. The motion passed unanimously.

Ray Burns motioned to change the pay week to run Saturday to Friday. Leon Eby seconded the motion. The motion passed unanimously.

Ray Burns motioned to adjourn the meeting at 8:15 p.m. James Stoner seconded the motion. The motion passed unanimously.

Respectfully submitted,

Leon Eby
Secretary