

WEST COCALICO TOWNSHIP

The Chairman, James (J.J.) Stoner, called the meeting to order at 7:04 p.m.

The following were in attendance:

Supervisors: Leon Eby and Jeff Sauder.

Others Present: Carolyn Hildebrand, Township Manager; Joielyn Current, Administrative Assistant; Lieutenant Tom Shumaker, Ephrata Police Department; Justin Stoltzfus, LNP; Kurt Eckenroad, Reinholds and Dan Martin, Denver.

Public Comment – None

Jeff Sauder motioned to approve the minutes from the meetings held on September 18, 2018. Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned to approve the attached list of checks totaling \$178,007.15. Jeff Sauder seconded the motion. The motion passed unanimously.

Lieutenant Tom Shumaker presented the Police Report as follows:

1. Total of 49 incidents in the township for the month of September.

Carolyn Hildebrand presented the Manager's Report as follows:

1. I attended the following meetings:
 - a. Park Board – September 26, 2018 at 7:00 p.m
2. I met with Rob Gabriel and Melissa Kelly, Rettew, to discuss the storm water portion of a project on September 20, 2018.
3. I attended the PSATS Fall Forum on September 25th and 26th.
4. I met with Kara Kalupson, Rettew, to discuss the comment letter we received for our Pollutant Reduction Plan on October 1st.
5. I met with 2 residents who were sent enforcement notices to resolve the issues.
6. I issued a stop work order for a project that was started without a building permit.
7. I attended the Lancaster County Partners meeting as well as the Lancaster County Clean Water Consortium to discuss the draft Stormwater WIP for Lancaster County

Carolyn Hildebrand presented the Treasurer's Report as follows:

1. Balance Sheets presented to the Supervisors through the end of September. Balances are good for this time of year.
2. Budget-to-Actuals – Comparisons are pretty good. Some accounts are off, but still look good.

537 Plan – OLDS program roll out – The Township is preparing to send out District 1 letters to homeowners to pump out their systems.

Bridges – Mill Road Bridge is holding up. Horseshoe Trail Bridge is starting to deteriorate. Supervisors will look into the cost of getting it plated to eliminate stress and prolong the life of the bridge.

Zoning Officer Replacement – Supervisors have received quotes from 3 separate companies. All came with good references. Tabled until next month.

Former Senior Center building – Senior Center has officially moved out. Can have something in there for public use such as a church or day care. Does not have to be a non-profit. Will advertise on the website to see if anyone is interested in renting the building.

J.J. Stoner motioned to purchase the Windstream option for the phone system replacement. Leon Eby seconded the motion. The motion passed unanimously.

Radio purchase for road crew – Early stages of discussion. Carolyn will look into it further and gather more information.

Leon Eby motioned to approve Eugene and Linda Martin, 2000 W. Route 897 Sewer Planning Module. Jeff Sauder second the motion. The motion passed unanimously.

Discussion held on 286 W. Main Street Preliminary/Final Land Development Plan. Tabled decision until next meeting for further information and explanation from Rettew Associates.

Jeff Sauder motioned to authorize Schoeneck Fire Company to direct traffic for the Relay for Life 5k run on November 24, 2018. Leon Eby seconded the motion. The motion passed unanimously.

Property Maintenance Code request – Small discussion held. Tabled for now.

Jeff Sauder motioned to approve the \$4200 to re-do mapping for the Pollutant Reduction Plan. Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned to approve closing Cherry Alley on October 11 for funeral. Jeff Sauder seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to adjourn the meeting. Leon Eby seconded the motion. Meeting was adjourned at 9:20 p.m.

Respectfully submitted,

Jeff Sauder

Recording Secretary