

WEST COCALICO TOWNSHIP

The Chairman, James (J.J.) Stoner, called the meeting to order at 7:03 p.m.

The following were in attendance:

Supervisors: Leon Eby and Jeff Sauder.

Others Present: Carolyn Hildebrand, Township Manager; Joielyn Current, Administrative Assistant; Tom Showalter, Roadmaster; Kathy Tren, Adamstown Library; Lori Berger, Reinholds; Susan Fleming, Denver and Justin Stoltzfus, LNP

Public Comment – None

Leon Eby motioned to approve the minutes from the meeting held on October 4, 2018. Jeff Sauder seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve the minutes from the meeting held on October 11, 2018. Leon Eby seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve the attached list of checks totaling \$90,349.94. Leon Eby seconded the motion. The motion passed unanimously.

Carolyn Hildebrand presented the Manager's Report as follows:

1. I attended the following meetings:
 - a. Authority Board – October 9, 2018 at 7:00 p.m.
 - b. Zoning Hearing Board – October 11, 2018 at 7:00 p.m.
2. I attended the Lancaster County Tax Collection Bureau Annual Member meeting on October 10, 2018.
3. I met with Drew Burkhart to discuss the Health Insurance renewal on October 11, 2018.
4. I attended the Ephrata Area Joint Authority meeting on October 15, 2018.
5. I met with Tom Showalter and Rory McGlasson from Walsh Group to discuss road concerns at the Poplar Road Bridge on October 15, 2018.
6. I met with Marty Gerhart, Harding Yost Insurance to discuss the insurance renewal for 2018 on October 15, 2018.
7. I met with Clair High two times to discuss a project his church is interested in completing.
8. The 2017 Liquid Fuels Audit was completed on October 16, 2018.
9. I attended a meeting to discuss DEP's parsing policy for the MS4 program on October 16, 2018.

Tom Showalter presented the Roadmaster's Report as follows:

1. We installed 80' of 15" pipe and an inlet box on Village Spring Lane to stop sump pump water and icing problems.
2. Martin Paving made paving repairs on Lower Hillside Road and Hill Drive. They also did a paving overlay at Chapel Gate Park walking trail.

3. We installed rip rap at the Aaron Nolt property bridge on Indian Run Road.
4. We replaced the brake chambers on Truck 108.
5. We repaired an inlet box on Red Stone Circle.
6. We replaced a 15” pipe on Pine View Drive.
7. Mike Eberly attended a winter maintenance class.
8. Gutters were cleaned on Blainsport Road.
9. The yearly fire extinguisher testing was done for all equipment and buildings.
10. Truck 204 had the clutch replaced and oil seals.
11. We replaced a 15” stormwater pipe that failed on Laurel Ridge Road.
12. The tires were replaced on the backhoe.
13. Rip rap was placed at a stormwater pipe on Wollups Hill Road.
14. The guide rail was repaired along Gockley Road at Camp Rogers Road and a Type 3 barricade was installed in line with Camp Rogers Road to highlight the guide rail.

537 Plan – The West Cocalico Township Planning Commission approved the plan at their last meeting. The Lancaster County Planning Commission has it on their agenda to review.

Bridges – Mill Road Bridge is holding up and looks good. Horseshoe Trail Bridge looks the same. Steel plates should be here by the end of this week. Rettew should be starting surveys at Horseshoe Trail Bridge soon.

Zoning Officer Replacement – Working on getting meeting scheduled with companies that submitted quotes.

SRO – On agenda for Regional Leaders Meeting next week. Local municipality managers will try to meet before Regional Meeting to discuss further. Cocalico School District was awarded the \$60,000 grant for 3 years.

Adamstown Library Presentation – Kathy Thren from the Adamstown Library presented the Room to Grow Capital Campaign. New building design price increased 15% more than originally budgeted. Town Hall Meeting is scheduled for Monday, November 12 at 6:30 p.m. in the library conference room.

Jeff Sauder motioned to advertise the 2019 budget. Leon Eby seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve Capital Blue Cross health insurance renewal. Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned to adjourn the meeting. Jeff Sauder seconded the motion. Meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Jeff Sauder

Recording Secretary