

WEST COCALICO TOWNSHIP

The Chairman, James (J.J.) Stoner, called the meeting to order at 7:00 p.m.

The following were in attendance:

Supervisors: Leon Eby and Jeff Sauder.

Others Present: Carolyn Hildebrand, Township Manager; Joielyn Current, Administrative Assistant; Tom Showalter, Roadmaster; Lori Berger, Reinholds; Tim Lester, Entech Engineering; Lieutenant Tom Shumaker, Ephrata Police Department; Brian Wise, Denver; Jeff Mitchell, Denver; Heath Edelman, Entech Engineering; Brad Grauel, OCM LLC; Brandon Barry, Reinholds; Susan Fleming, Denver and Michelle Fry, Ephrata Review.

Public Comment – None

Leon Eby motioned to approve the minutes from the meeting held on November 20, 2018. Jeff Sauder seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve the attached list of checks totaling \$226,007.67. Leon Eby seconded the motion. The motion passed unanimously.

Lieutenant Tom Shumaker, Ephrata Police Department presented the Police Report as follows:

1. There were a total of 41 incidents for the month of November in the township.

Carolyn Hildebrand presented the Manager's Report as follows:

1. I attended the following meetings:
 - a. Planning Commission – December 3, 2018 at 7:00 p.m.
 - b. West Cocalico Township Authority – December 11, 2018 at 7:00 p.m.
 - c. Zoning Hearing Board – December 13, 2018 at 7:00 p.m.
2. We had settlement on the Creamery Road property on November 21, 2018.
3. I submitted the 2019 Municipal Tax Information Form.
4. I attended MS4 training called "A Tale of Two Townships" which discussed financial plans for MS4 requirements of several townships and grant writing techniques on November 27, 2018.
5. I attended the Lancaster County managers meeting on November 28, 2018 and December 12, 2018.
6. I attended the managers and legislators meeting on December 7, 2018.
7. The Farmers Field Day was held December 10, 2018 at Leon Eby's farm.
8. I participated in a call with EPA representatives from the ELANCO Source Water Protection Group and Cocalico Source Water Protection to begin planning a joint farmers meeting for December 2019 or January 2020.
9. Tom and I participated in a webinar showing how to use the PennDot Crash Information Tool on December 14, 2018.
10. I participated in the 2019 Environmental Education Grant Workshop webinar on December 14th.
11. We have been preparing for year end and the 2018 audit.

Carolyn Hildebrand presented the Treasurer's Report as follows:

1. Budget-To-Actuals were presented to the Supervisors – checks from today were not included. Income will be less, however transfer from Authority also not included.
2. Authority owes the Township for the purchase of the land.

3. Balance Sheets were also presented to Supervisors – Balances are typical for this time of year.

Tom Showalter presented the Roadmaster's Report as follows:

1. Issues with high water on some roads.
2. Turnaround for Horseshoe Trail Road was completed.
3. Repaired signs.
4. Batteries in flashers on Indiantown Road were replaced.
5. Gutter cleaning and leaf blowing was done.
6. Paving on Mechanic Street for water repairs was done.
7. Truck 108 is in the shop for bed repair.
8. Water run off problems on Sandy Hill Road.
9. Created area on Creamery Road to dump cleanings.
10. Started work on Strickler Road.
11. We have as much Salt as we can store.

Leon Eby motioned to adopt the 537 Plan. J.J. Stoner seconded the motion. The motion passed unanimously.

Leon Eby motioned to sign Resolution to adopt the 537 Plan. Jeff Sauder seconded the motion. The motion passed unanimously.

Bridges - Horseshoe Trail Road Bridge is closed. Static flow was increased a little bit on Mill Road Bridge. Waiting on Rettew for bid package.

Jeff Sauder motioned to appoint Mack Engineering as Zoning Officer for 2019. Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned to approve the reduction of Brandon Barry escrow to 10% leaving a balance of \$7,677.90. Jeff Sauder seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve agreement for the Authority to purchase 5.5 acres of the property at 55 Creamery Road. Leon Eby seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve Resolution 12182018 to increase the real estate tax rate to 1.91 mills. Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned to approve Philip and Gail Crouse Declaration of Deed Restriction. Jeff Sauder seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to pay all recurring 2018 invoices through 12/31/2018. J.J. Stoner seconded the motion. The motion passed unanimously.

Leon Eby motioned to approve Temporary Holding Tank Installation and Maintenance Agreement for 255 Sportsman Road. Jeff Sauder seconded the motion. The motion passed unanimously.

Leon Eby motioned to appoint Len Spencer, Len Spencer, LLC as SEO for 2019. Jeff Sauder seconded the motion. The motion passed unanimously.

J.J. Stoner motioned to approve well isolation distance waiver for 125 S. Ridge Road. Jeff Sauder seconded the motion. The motion passed unanimously.

Leon Eby motioned to advertise 2019 meeting dates. Jeff Sauder seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to appoint Mike Hession as municipal delegate and Carolyn Hildebrand as alternate municipal delegate to represent the Cocalico School District on the Lancaster County Tax Bureau Board for 2019. Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned to approve Planning Waiver and Non-Building Declaration for Fritz/Degler lot add-on. Jeff Sauder seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve Rathman-Burg Deed of Easement. Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned to adjourn the meeting. Jeff Sauder seconded the motion. The meeting was adjourned at 8:50 p.m.

Respectfully submitted,

Jeff Sauder

Recording Secretary