

WEST COCALICO TOWNSHIP

The Chairman, James (J.J.) Stoner called the meeting to order at 7:00 p.m.

Supervisors: James Stoner, and Jeff Sauder. Leon Eby was absent from the meeting.

Others present: Carolyn Hildebrand, Manager; Joielyn Current, Administrative Assistant; Tom Showalter, Roadmaster; Justin Stoltzfus, LNP; Steve Laudenslager, Denver and Lori Berger, Reinholds.

Public Comment – none

Jeff Sauder motioned to approve the minutes from the meeting held on October 3, 2019. J.J. Stoner seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve the attached list of checks totaling \$111,035.78. J.J. Stoner seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve the additional attached list of checks totaling \$447.58. J.J. Stoner seconded the motion. The motion passed unanimously.

Carolyn Hildebrand presented the Manager's report as follows:

1. I attended the following meetings:
 - a. Authority – October 8, 2019 at 7:00 p.m.
 - b. Zoning Hearing Board – October 10, 2019 at 7:00 p.m.
 - c. Source Water Protection Committee – September 16, 2019 at 6:30 p.m.
2. I attended a meeting on October 4th sponsored by Lancaster County Clean Water Partners to discuss joint grant applications for the current NFWF grants.
3. I attended the LCATS meeting to discuss concerns with Drug Task Force funding on October 8, 2019.
4. Tom Showalter and I participated in a conference call with Jim Caldwell and Melissa Kelly, from Rettew, to discuss our current projects on October 9, 2019.
5. I participated in a conference call on October 9, 2019 discussing plans for the upcoming Farmer meeting with the ELANCO Source Water Protection Collaboration.
6. Tom Showalter and I met with Kara Kalupson, Rettew and Reid Garner, Land Studies to discuss the project Land Studies is working on at 295 South Cocalico Road.

Carolyn Hildebrand presented the Treasurer's report as follows:

1. Balance Sheets and Budget-to-Actuals for the month of September were presented to the Supervisors. Accounts look good at this point in the year. Mill Road Bridge expenses haven't been paid this year.

Tom Showalter presented the Roadmaster's report as follows:

1. I met with New Enterprise and Roto-Mill to look at roads to be resurfaced by Sunoco pipeline.
2. Stormwater inlet boxes and pipe were installed on Sandy Hill Road.
3. We removed a tree from Sportsman Road on September 24.
4. We replaced the stop sign at the intersection of Swamp Bridge Road and Hartings Park Road that was run down.

5. We did shoulder repair on Camp Rodgers Road.
6. We cleaned the gutter on Binder Road.
7. I met with John Shuck from Chemung Supply to get an estimate for guide rail repair on Swamp Bridge Road.
8. I was out to check a complaint on the gutter on Hackman Road.
9. Paving repairs were made on Swamp Church Road, Netzley Drive, Project Drive and Shenks Mill Road.
10. The stone barricade was removed at the Horseshoe Trail Bridge on October 15.
11. Stormwater pipes were installed and gutters were opened on Furnace Hill Road.
12. The backhoe was serviced.
13. An electrical problem was repaired on Truck 715.
14. Larry Groff has completed the swale work at 85 Creamery Road.
15. The Z-trak mower was sold.
16. J.V.I started work on the Horseshoe Trail Road Bridge on October 7th.
17. The fire extinguishers were serviced for the year.
18. I checked the subgrade at the Horseshoe Trail Bridge on October 9th.
19. We installed silt sock at 85 Creamery Road.

Jeff Sauder motioned to approve construction administrative services of \$14,866.00 by Rettew for the Horseshoe Trail Road project. J.J. Stoner seconded the motion. The motion passed unanimously.

105 S. Windy Mansion Road stormwater concerns – Township spoke with Rettew Associates. They will look at water flows on the property.

Line Road and Indiantown Road Intersection Improvements – LTAP recommends stop bar at both locations. At Schoeneck Road they recommend a 4-way stop or a mini roundabout. They recommend cutting vegetation down on Line Road and putting a stop ahead sign up.

Jeff Sauder motioned to reduce Daniel & Lori Martin – Poultry House 2 financial security by \$35,842.43 leaving a balance of \$6,482.89. J.J. Stoner seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve agreement to rent Schoeneck Park to Schoeneck Fire Company on July 11, 2020 for a fundraiser. J.J. Stoner seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to advertise the 2020 budget with a balance of \$3,255,712.00. J.J. Stoner seconded the motion. The motion passed unanimously.

J.J. Stoner motioned to write a letter of support for the NFWF project based on known liability, cost or support for West Cocalico Township and having a presentation about the project at the Board of Supervisors meeting.

Jeff Sauder motioned to adjourn the meeting at 8:15 p.m. J.J. Stoner seconded the motion. The motion passed unanimously.

Respectfully submitted,

Jeff Sauder
Secretary