

WEST COCALICO TOWNSHIP

The Chairman, James (J.J.) Stoner called the meeting to order at 7:02 p.m.

Supervisors: James Stoner, Leon Eby and Jeff Sauder.

Others present: Carolyn Hildebrand, Manager; Joielyn Current, Administrative Assistant; Tom Showalter, Roadmaster; Jim Caldwell, Rettew Associates; Lieutenant Tom Shumaker, Ephrata Police Department and Justin Stoltzfus, LNP

Public Comment – none

Leon Eby motioned to approve the minutes from the meeting held on November 19, 2019. Jeff Sauder seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve the attached list of checks totaling \$259,553.40. Leon Eby seconded the motion. The motion passed unanimously.

Lieutenant Tom Shumaker, Ephrata Police Department presented the Police report as follows:

1. There were a total of 160 incidents in the township for the month of November.

Carolyn Hildebrand presented the Manager's report as follows:

1. I attended the following meetings:
 - a. Planning Commission – December 2, 2019 at 7:00 pm
 - b. Zoning Hearing Board – December 12, 2019 at 7:00 pm
2. The Agricultural Forum was held on December 9th. There were about 100 farmers in attendance. I worked with the planning group to work out all the last minute details for this event and personally visited and/or called 30 farmers to invite them to the event.
3. The radio installation was completed.
4. Jim Caldwell, Rettew; Jackie Hollenbach, Mack Engineering; Josele Cleary, Morgan, Hallgren, Crosswell and Kane and I met with Randy Dautrich, Dautrich Engineering; Farley Fry, Hanover Engineering; Mike Hession, Denver Borough and Craig Hasson from BI Contracting to discuss a possible project at 220 Line Road on December 5th.
5. I attended the Lancaster manager's meeting on December 11, 2019.
6. Tom Showalter and I participated in a conference call with Jim Caldwell, Rettew to discuss current projects on December 12, 2019.
7. I attended the Census Government Subcommittee meeting at Rapho Township on December 12, 2019.
8. The 2019 audit has started with RKL providing us with documents to review procedures and sending them requested information.
9. Year-end closing procedures are being started when possible.
10. I discussed with PennDot the reasoning behind not making changes to the Schoeneck Road/Indiantown Road intersection on December 10th.

Carolyn Hildebrand presented the Treasurer's report as follows:

1. Funds look good. Haven't paid for bridges yet. Earmark money will rollover to 2020.

Tom Showalter presented the Roadmaster's report as follows:

1. Mike Eberly and I completed a 13-hour class to be certified in maintenance of Dirt & Gravel Roads and Low Volume Roads.
2. Radios were installed in all trucks and at the Township office.
3. On November 22, we contained a fuel oil discharge into Indian Run off Stobers Dam Road.
4. We installed a fence post and finished the fence at the Horseshoe Trail Road Bridge.
5. Carolyn and I met with Jim Caldwell to make a punch list for the Horseshoe Trail Road Bridge.
6. Two loads of salt were delivered.
7. Roads were salted on December 1 and December 11.

Bridges – Mill Road Bridge has a tentative start date of January 6, 2020, weather permitting. Wrapping things up at the Horseshoe Trail Road Bridge.

J.J. Stoner motioned to approve paying up to \$231,784.42 for the Horseshoe Trail Bridge based on a recommendation from Rettew Associates if a bill is sent before the end of the year. Jeff Sauder seconded the motion. The motion passed unanimously.

Line Road and Indiantown Road intersection improvements – PennDot will put up a warning sign, message boards and yellow flashers in preparation for the implementation of the 4-way stop at the intersection.

Agricultural Forum – Went well. Will probably keep it on a smaller scale in the future.

Blue Lake Road/Windy Mansion Road stormwater – Farm conservation plan is not being implemented. Until it is, the township will not move forward with any decisions about requested changes.

Drug Task Force funding – Discussion was held. Tabled for the future.

Jeff Sauder motioned to approve paying recurring 2019 invoices through 12/31/2019. Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned to appoint Mike Hession as municipal delegate and Carolyn Hildebrand as alternate municipal delegate to represent the Cocalico area on the Lancaster County Tax Bureau Board for 2020.

Safe water education and testing education opportunity – Carolyn will schedule a date, preferably spring 2020.

Jeff Sauder motioned to approve the Mike Witmer Lot Add-On with the following conditions:

1. Zoning
 - a. Items 1-4
2. Subdivision and Land Development
 - a. Items 1-12

Leon Eby seconded the motion. The motion passed unanimously.

1925 Line Road Agreement of Sale – Settlement in January. West Cocalico will receive a check in the amount of \$105,280, which will be put in the general fund.

Review of Engineer RFP – Discussion was held. Will approve at January 2020 meeting.

Jeff Sauder motioned to appoint Lancaster County to collect the real estate taxes for the township. Leon Eby seconded the motion. The motion passed unanimously.

J.J. Stoner motioned to release Daniel & Lori Martin financial escrow of \$6,482.49 with one condition that all certifications need to be completed on the as-built plan prior to recording the plan and a copy of the recorded plan, in paper and electronic format needs to be submitted to the Township. Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned to approve the Adamstown Library to use parks for Go Lancaster Hiking Program. Jeff Sauder seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to adjourn the meeting at 8:55p.m. Leon Eby seconded the motion. The motion passed unanimously.

Respectfully submitted,

Jeff Sauder
Secretary