

January 14, 2020  
Township Meeting Room

The Chairperson, Henry Freed, leading the Pledge of Allegiance to the Flag, called the regular meeting of the West Cocalico Township Authority to order at 7:00 P.M. The following were in attendance:

Authority: Henry Freed, Scott Allen, Larry Gensemer, and Jay Bauder

Others Present: Carolyn Hildebrand-Manager, Tammy Emerich-Administrative Assistant, Kent Reich-Water Operator, Tim Lester-Entech Engineering, Bob Weir-Entech Engineering

The first order of business was the Election of Officers for the year 2020. Larry Gensemer motioned to retain the same officers. Scott Allen seconded the motion. Motion carried.

The officers for 2020 are as follows:

Chairperson:	Henry Freed
Vice-Chairperson:	Byron Hurst
Secretary:	Scott Allen
Treasurer:	Larry Gensemer
Assistant Treasurer:	Jay Bauder

Scott Allen motioned to retain the following Professionals for 2020. Jay Bauder seconded the motion. Motion carried.

Solicitor:	Morgan, Hallgren, Crosswell & Kane
Engineering Firm:	Entech Engineering, Inc.
Accounting Firm:	RKL LLP

Jay Bauder motioned to retain the following employees for 2020. Scott Allen seconded the motion. Motion carried.

Manager:	Carolyn Hildebrand
Administrative Assistant:	Tammy Emerich
Water Operator:	Kent Reich
Operations Consultant:	Larry Gensemer

Jay Bauder motioned to approve the minutes from the meeting held on November 12, 2019. Larry Gensemer seconded the motion. Motion carried.

Scott Allen motioned to approve the attached list of checks from the Sewer Fund totaling \$75,456.98 for the period ending 12/31/19 and the attached list totaling \$23,626.63 for the period ending 1/14/20. Jay Bauder seconded the motion. Motion carried.

Jay Bauder motioned to authorize Carolyn Hildebrand to advertise for bids for sludge removal. Scott Allen seconded the motion. Motion carried.

Larry Gensemer motioned to adopt RESOLUTION NO. 01142020-A RESOLUTION OF THE BOARD OF WEST COCALICO TOWNSHIP AUTHORITY TO ESTABLISH RATES AND CHARGES FOR THE USE OF THE AUTHORITY'S SEWER SYSTEM. Scott Allen seconded the motion. Motion carried.

Jay Bauder motioned to approve the Engineering Work Order from Entech Engineering to prepare the 2019 Chapter 94 Report at a cost of \$3,700.00. Larry Gensemer seconded the motion. Motion carried.

The Clean Water Inc. report for the month of November indicated the average daily flow was 95,800 gallons per day.

Tim Lester presented the following Engineer's Report for Sewer:

Giovanni's Pizza Sewer Connection

Sewer connection plan submitted for review. Recommend rate schedule update to match the tapping fee resolution.

NPDES Permit Renewal

Application submitted December 20, 2019.

Sewer Plant Upgrade

- H2O Grant Application submitted December 13, 2019.
- Meeting with PADEP scheduled for January 15, 2020.
- Drone survey completed.
- Design approach, to be finalized and submitted for Authority review.
- Notice to homeowners, to be finalized and submitted for Authority review.

I&I Program

- Recommend conducting CCTV inspections in February or March.
- Lateral CCTV review recommendations to be provided at February meeting.

Scott Allen motioned to approve the attached list of checks from the Water Fund totaling \$33,546.07 for the period ending 12/31/19 and the attached list totaling \$8,317.32 for the period ending 1/14/20. Jay Bauder seconded the motion. Motion carried.

There was discussion regarding the Master Meter water meters. Carolyn will coordinate a meeting with Entech and Master Meter and herself to further discuss the warranty of the meter heads. In addition, Kent Reich will coordinate a meeting with LB Water to discuss Sensus meters.

Kent Reich gave the following Water System report for November/December 2019:

- Posted 20 doors for delinquent accounts
- Paving for leak patches
- Replaced curb stop at Chapel Gate Park
- Truck Inspection and new tires
- CL2 Delivery
- Leaks: 305 W. Route 897, 814 W. Route 897, 129 & 113 Red Stone Circle
- Read meters for 4<sup>th</sup> Qtr Billing

Tim Lester presented the following Engineer's Report for Water:

Lead & Copper

Sampling at 20 sites in January. Bottles went out today and will be picked up tomorrow. If no exceedance, then all 20 sites will be sampled again in June.

Tank No. 1 Painting

Jay Bauder motioned to approve the Engineering Work Order from Entech Engineering for the Tank No. 1 Rehabilitation Project at a cost of \$19,400. Larry Gensemer seconded the motion. Motion carried.

Larry Gensemer motioned to authorize the installation of a gate across the driveway to Tank #1. The gate will be placed beyond the driveway to the new house. Jay Bauder seconded the motion. Motion carried.

There being no further business, Jay Bauder motioned to adjourn the meeting at 8:34 P.M. Scott Allen seconded the motion. Motion carried.

Respectfully submitted,

Scott Allen, Secretary