

WEST COCALICO TOWNSHIP

The Chairman, James (J.J.) Stoner called the meeting to order at 7:00 p.m.

Supervisors: James Stoner, Leon Eby and Jeff Sauder.

Others present: Carolyn Hildebrand, Manager; Joielyn Current, Administrative Assistant; Tom Showalter, Roadmaster; Lieutenant Tom Shumaker, Ephrata Police Department, Justin Stoltzfus, LNP;

Public Comment – none

Jeff Sauder motioned to approve the minutes from the meeting on March 5, 2020. Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned to approve the attached list of checks totaling \$76,683.64. Jeff Sauder seconded the motion. The motion passed unanimously.

Carolyn Hildebrand presented the Manager's report as follows:

1. I attended the following meetings:
 - a. West Cocalico Township Authority – March 10, 2020 at 7:00 p.m.
 - b. Zoning Hearing Board – March 12, 2020 at 7:00 p.m.
2. PSATS held a Flagger training at our facility on March 10th. Our road crew attended to renew their certification.
3. I attended a meeting regarding Revitalizing Reinholds facilitated by Cocalico Community Chapel on March 11, 2020. A number of business owners and church leaders attended as well.
4. Tom Showalter and I met with Jim Caldwell and Mark Metzler from Rettew to look at the Blue Lake Road area for special environmental areas on March 16, 2020.

Tom Showalter presented the Roadmaster's report as follows:

1. Road signs were delivered.
2. Tree removal was done at parks.
3. Park clean-ups were done.
4. Started sweeping intersections.
5. Started spring clean-up.

Coronavirus response – The next Board of Supervisors meeting will be held as a conference call. There will be a number for the public to dial into the call to listen to the meeting, ask questions and voice public comment. The Township office will be limited by appointments only for the public. The lobby will be open during normal business hours for the public to pick up permits, recycle bins, battery bags, etc. The Supervisors agreed that it would be a good idea to go forward with getting remote set-up in place for the office staff to do remote work from home. A discussion was held regarding the road crew and work on rainy days.

Leon Eby motioned to consent to sale of property parcel 090-15194-0-0000 for \$1,000. Jeff Sauder seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve agreement recording a deed restriction on property located at 170 Trailside Drive. Leon Eby seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to approve purchase of Network Security Hardware for \$964.00 for a firewall. Leon Eby seconded the motion. The motion passed unanimously.

J.J. Stoner motioned to approve use of fire police for Adamstown Community Days parade on May 24, 2020. Leon Eby seconded the motion. The motion passed unanimously.

Leon Eby motioned to have insurance valuation done for \$130.00 Jeff Sauder seconded the motion. Jeff Sauder seconded the motion. The motion passed unanimously.

Leon Eby motioned to purchase new chairs, the maintenance crew will put together when they have time. J.J. Stoner seconded the motion. The motion passed unanimously.

J.J. Stoner motioned for change the wording for Resolution 03172020 with modifications to be more open to the public. Jeff Sauder seconded the motion. The motion passed unanimously.

Jeff Sauder motioned to adjourn the meeting at 8:14 p.m. Leon Eby seconded the motion. The motion passed unanimously.

Respectfully submitted,

Jeff Sauder
Secretary