

May 14, 2019  
Township Meeting Room

The Chairperson, Henry Freed, leading the Pledge of Allegiance to the Flag, called the regular meeting of the West Cocalico Township Authority to order at 7:00 P.M. The following were in attendance:

Authority: Henry Freed, Scott Allen, Larry Gensemer, Jay Bauder, and Byron Hurst

Others Present: Carolyn Hildebrand-Manager, Tammy Emerich-Administrative Assistant, Kent Reich-Water Operator, Heath Edelman-Entech Engineering

Larry Gensemer motioned to appoint Scott Allen as Secretary of the Authority Board, filling the vacancy left by James Beard. Byron Hurst seconded the motion. Motion carried.

The minutes of the meeting held on April 9, 2019 were approved as presented.

Jay Bauder motioned to approve the attached list of checks from the Sewer Fund totaling \$23,771.72. Byron Hurst seconded the motion. Motion carried.

#### Creamery Road Subdivision

Heath Edelman presented a concept site layout of the property on Creamery Rd. which will be subdivided between the Township and the Authority. Heath will notify Diehm to proceed with the subdivision.

The Clean Water Inc. report for the month of March 2019 indicated the average daily flow was 153,700 gallons per day.

Heath Edelman presented the following Engineer's Report for Sewer:

#### I&I Investigation

Televised inspections are scheduled for June with Mr. Rehab.

#### Tapping Fee Evaluation

Working with staff and solicitor to finalize a draft Rules & Regulations update.

#### Chapter 94 Report

The Chapter 94 Report was finalized and submitted to PA DEP.

Byron Hurst motioned to approve the attached list of checks from the Water Fund totaling \$19,647.80. Jay Bauder seconded the motion. Motion carried.

Jay Bauder motioned to get quotes for a Rate Study to be done to see if it would be feasible to change the current water rate structure to have a lower minimum consumption rate and still be revenue neutral. Byron Hurst seconded the motion. Motion carried.

Kent Reich gave the following Water System report for April 2019:

- Monthly Samples & DRR Samples
- Dweller Report
- 1<sup>st</sup> Qtr SRBC Report
- Blow Offs
- Leak Detection
- Met with Leon Ray to look at jobs
- Lawns repaired from leaks last fall
- Meter Meeting
- Well #3 Level Transducer Failure
- Scada Upgrades – Met with designer
- Quarterly Method 334 Calibration
- Leaks: 120 Swamp Bridge Rd., 375 W. Route 897

Heath Edelman presented the following Engineer's Report for Water:

Consumer Confidence Report (CCR)

The CCR was finalized and submitted to the Authority on March 13, 2019. The CCR was placed on the Township Website and the direct URL address was noted on the 2<sup>nd</sup> Quarter water bills as required by PA DEP.

Jay Bauder motioned to authorize the Authority to split the cost with the Township for the spraying of Tree-of-Heaven trees for the Spotted Lanternfly on Authority and Township properties. Larry Gensemer seconded the motion. Motion carried.

Carolyn Hildebrand said that Jim Beard's name was on the Emergency Call List for the SCADA system. Since Jim is no longer on the Authority Board, Carolyn asked if any of the Board members would want their name on the list. Discussion tabled.

Larry Gensemer motioned to approve the hiring of Nick Reich to paint the fire hydrants over the summer. Byron Hurst seconded the motion. Motion carried.

There being no further business, Jay Bauder motioned to adjourn the meeting at 8:52 P.M. Scott Allen seconded the motion. Motion carried.

Respectfully submitted,

Scott Allen, Secretary