

**WEST COCALICO TOWNSHIP  
SIGN PERMIT APPLICATION**

PERMIT #: \_\_\_\_\_

DATE OF RECEIPT: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_ Telephone No. \_\_\_\_\_

Address: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_ Telephone No. \_\_\_\_\_

Address: \_\_\_\_\_

Installer/Contractor: \_\_\_\_\_ Telephone No. \_\_\_\_\_

Address: \_\_\_\_\_

Address of Property: \_\_\_\_\_

Cost of Signs & Installation: \_\_\_\_\_ Approximate Date of Installation: \_\_\_\_\_

**NOTE: So that the Zoning Officer is able to determine that the proposal complies with the West Cocalico Township Zoning Ordinance, the applicant shall include a listing of the location, size, type, material and content of all existing signs, plus the location, size, type, material, and content of all proposed signs.**

**ADDITIONAL INFORMATION REQUIRED WITH THE PERMIT APPLICATION:**

- 1. To comply with Uniform Construction Code (UCC) requirements, three (3) copies of a site plan showing:
  - A. The dimensions and shape of the lot where the signs will be located.
  - B. Distances to property lines for all free-standing signs.
- 2. A completed UCC application
- 3. If the proposal does not require UCC approval, two (2) sets of plans showing the above information are sufficient.

**Choose (1) of 3 Building Code Inspectors:**

- ( ) Associated Building Inspections, Inc.
- ( ) Commonwealth Code Inspection Service, Inc.
- ( ) Technicon Enterprises, Inc., II

**NOTE: ONCE YOU HAVE CHOSEN YOUR BUILDING CODE INSPECTOR, YOU MAY NOT SWITCH TO A DIFFERENT COMPANY!**

\_\_\_\_\_ Date \_\_\_\_\_ Applicant's Signature

**FOR ZONING OFFICER'S USE ONLY**

This application is: Approved ( ) Denied ( )

\_\_\_\_\_ Date \_\_\_\_\_ Zoning Officer's Signature

Comments: \_\_\_\_\_

Zoning Permit Fee: \_\_\_\_\_ Inspection Fees: \_\_\_\_\_ Other: \_\_\_\_\_ Total Fees: \_\_\_\_\_

Permit Fee Paid On: \_\_\_\_\_ Check Number: \_\_\_\_\_ Cash: \_\_\_\_\_

Zoning District: \_\_\_\_\_ Tax Map Number: \_\_\_\_\_ Parcel Number: \_\_\_\_\_

**WEST COCALICO TOWNSHIP**

**P.O. Box 244**

**Reinholds, PA 17569**

**(717) 336-8720**

**SIGNS EXEMPTED FROM THE REQUIREMENTS OF THE  
UNIFORM CONSTRUCTION CODE...**

1. Painted, non-illuminated signs.
2. Temporary signs announcing the sale or rental of property.
3. Signs erected by transportation authorities.
4. Projecting signs not exceeding 2.5 square feet. *(NOTE: A projecting sign is a sign other than a wall sign, which projects from and is supported by a wall of a building or structure.)*
5. The changing of moveable parts of an approved sign that is designed for such changes, or the repainting or repositioning of display matter shall not be deemed an alteration.