

Associated Building Inspections

1248 West Main Street • Suite 23 • Ephrata, PA 17522

Phone/Fax • 877-721-4224

• Application for change of Use and Occupancy Certificate •
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Applicant shall complete the top section of this form and return it to the Municipality for issuance of a permit. The application will be forwarded to the building department for review and approval. Should the building department require more information you will be contacted at the numbers provided. When approval has been obtained, an inspection shall be scheduled by contacting the Building Code Official at the number supplied with the permit. Occupancy shall be reviewed under the International Existing Building Code.

• To be completed by the applicant • Please print legibly •
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City:	Municipality:	Date:
Applicant Name:		Contact #:
Applicant address:		
Applicant e-mail:		
Business Name:		Contact #:
Business Address:		
Property Owner:		Contact #:
Property owner address:		
Do you have access to any prior occupancy certificates? If yes please provide.	Yes:	No:
What type of business will be operated from this location? Please explain below.		
What type of business activity was previously at this location?		
Does this business involve the use or storage of hazardous materials?	Yes:	No:
If hazardous materials are used or stored provide quantities and MSDS sheets		
Have or are any changes to the configuration of the space going to be made?	Yes:	No:
Are there accessible facilities available on the property?	Yes:	No:
Is this a multi-story building?	Yes:	No:
Does the building have sprinkler or fire protection systems?	Yes:	No:
Has zoning approval been obtained for this business at this location?	Yes:	No:
How many employees will be working at this location?		

• To be completed by building department •

Date application received:			
Application reviewed by:			
Application approved: If No see below	Yes:	No:	Date:
C/O issue date:	Code Official:		